

## PUBLIC ART APPLICATION

### AND SUBMITTAL REQUIREMENTS

Community Development • Planning & Building

2263 Santa Clara Ave., Rm. 190

Alameda, CA 94501-4477

alamedaca.gov

510.747.6800 • F: 510.865.4053 • TDD: 510.522.7538

Hours: 7:30 a.m.–3:30 p.m., M–Th

### APPLICATION REQUIREMENTS

Please submit the following application materials to the City of Alameda Permit Center. City staff must receive all application materials in order to schedule a Public Art Commission (PAC) review meeting. The review meeting will be set within sixty (60) days once all application materials are complete.

- Completed Public Art Application
- Site plan of the development, which includes the following:
  - Proposed placement and orientation of the public art, indicating how the artwork is integrated into the overall project design
  - Distance in measurement between the public art and public streets
- Sample, model, photograph, or drawings of the proposed public art
- Sample materials or finishes of the proposed public art
- Landscape plan, which includes the following:
  - Location(s) of trees and shrubbery
  - Type(s) of trees and shrubbery
- Resume of the proposed artist
- Images of the proposed artist's past work, including public art
- A written statement describing the concept of the artwork, and includes the following:
  - The manner in which the proposed public art complies with sub-section 30.98.6(e) from the Public Art Ordinance
  - The manner in which the public art will be displayed and is visible from public right-of-way or public property
  - The valuation of the public art
- Maintenance plan, which includes the following:
  - Instructions for routine preservation
  - Instructions for long-term preservation
- Budget\* breakdown, which includes the following:
  - Artist fees for design concept of public art
  - Materials, fabrication, transportation, engineering (if needed), and installation of public art
  - Art Consultant fees, if applicable

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\* Total budget should equal or exceed the 1% minimum art allocation



## PUBLIC ART APPLICATION

### Project Information

Project Name: \_\_\_\_\_

Art Allocation: \_\_\_\_\_

Development Location/Address: \_\_\_\_\_

Developer: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Owner Information

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Artist Information

Artist: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project Title: \_\_\_\_\_

Proposed Art Site (be specific): \_\_\_\_\_

\_\_\_\_\_

Description of Art Project: \_\_\_\_\_

\_\_\_\_\_

Scope/Dimensions: \_\_\_\_\_

Media: \_\_\_\_\_