

WEDDING CONTRACT

CLIENT 1 Name:		Wedding Date:	
CLIENT 2 Name:		Wedding Time:	
Email:		Phone:	

1. ENTIRE CONTRACT: This contract contains the entire understanding between the City of Alameda and the Couple ("THE CLIENT"). It supersedes all prior and simultaneous agreements between the parties. Any changes or additions to this contract must be done in writing, signed by all the relevant parties and approved by the City.
2. RESERVATION/CANCELLATION/ARRIVAL TIME: Payment in full is required to reserve the date. Absolutely no refunds or credits will be given for any reason(s) including but not limited to cancellation, failure to show up or any unforeseen circumstances. Space is rented and reserved for a designated amount of time. In the event late arrivals occur and more time is needed, an additional charge will apply. Charges are based upon the established Fee Schedule. Please remind guests the ceremony will take place at City Hall 2263 Santa Clara Avenue in the Council Chambers on the 3rd Floor.
3. CONDUCT: Official business is being conducted in offices throughout City Hall. Please keep noise levels to a minimum. THE CLIENT is responsible for replacement or compensation of full value of any damaged property. Celebratory confetti, rice, birdseed, etc. is not permitted inside or outside of City Hall. Children must be supervised at all times. The City of Alameda reserves the right to suspend the ceremony in the event of any disruptive behavior.
4. HOLD HARMLESS: THE CLIENT shall indemnify, defend, and hold harmless City, its City Council, Boards and Commissions, officers and employees from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorneys' fees, regardless of the merit or outcome of any such claim or suit arising from or in any manner connected to the event held pursuant to this Contract.

CLIENT 1 SIGNATURE: _____ DATE: _____

CLIENT 2 SIGNATURE: _____ DATE: _____

For Official Use Only Paid: _____ Date: _____
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