LOCATION OF COURT: 1450 High Street (LINCOLN PARK)
DAYS: Monday to Friday – Dawn to dusk. Saturday and Sunday 1:00 PM to dusk.
PARK HOURS: Dawn to dusk, no loitering after dusk.

RESERVING THE PICKLEBALL COURTS

STEP 1: CHECK AVAILABILITY
- Contact Ed Kallas, Recreation Supervisor I, Mastick Senior Center:
  Email: EKallas@alamedaca.gov
  Voicemail: 510-747-7511

STEP 2: FILL OUT FACILITY USE PERMIT
- Include Personal and Event Information
- Include date, time and total number of guests
- Sign Hold Harmless Agreement.
- Total the amount of hours and fees owed. Include payment information.
- Provide photo I.D., proof of Alameda resident or Active Military I.D. for discount.

STEP 3: SUBMIT FACILITY USE PERMIT
- Email your Facility Use Permit with any required attachments, such as proof of residency, I.D. and payment information to: EKallas@alamedaca.gov
- Mail to:
  Mastick Senior Center
  Attention: Ed Kallas, Recreation Supervisor I,
  1155 Santa Clara Avenue, Alameda CA 94501

STEP 4: CONFIRMATION
- The rental request is confirmed when you receive an email with a permit number on your attached permit.

PERMITS
- Your space is only guaranteed for the paid times listed on your permit.

DISCOUNTS
- City of Alameda Resident Discount – A Utility Bill showing Proof of Residency and a picture I.D. is required to receive the discount.
- Active Military Discount - Proof of active Military I.D. is required to receive the 10% discount.

CANCELLATIONS
- Cancellations: $15.00 cancellation fee to cancel permit.
- Rainy day policy: Please advise our office on the first business day after your reservation if your Pickleball event was cancelled due to rain and you will receive a credit on your ARPD account.

ENTRY CODE
The Pickleball courts are locked and you will need to obtain the code to get in.

EQUIPMENT
Bring your own Pickleball rackets and balls.
Complete and return this form with payment and proof of residency to:
Alameda Recreation and Park Department – Mastick Senior Center
1155 Santa Clara Ave., Alameda, CA 94501
or Email: Ekallas@alamedaca.gov

Name of Individual or Group_________________________________________________________
Individual in Charge________________________________________Birthdate_______________________
Address____________________________________________________City_______________Zip_________
Day Phone: (______) ______________________Evening Phone: (_______) ___________________________
Email Address: __________________________________________________ Proof of Residency ________

PURPOSE OF EVENT:_______________________________________________________________

DATE OF EVENT: _________________ HOURS OF USE FROM: ___________ TO: __________
ESTIMATED ATTENDANCE:   Adults: ____ Children: _____    Total: ___________

HOLD HARMLESS AGREEMENT
“I, ________________________ and/or organization _________________________ shall indemnify,
(Print Name)                                                   (Print Organization Name)
defend, and hold harmless City, its City Council, boards, commissions, officials, employees, and volunteers
(“Indemnitees”) from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever,
including reasonable attorneys’ fees (“Claims”), arising from or in any manner connected
to "individual/group/organization” use of City property or equipment, whether alleged or actual.”

Signature______________________________________ Date____________________________
Name of Organization ____________________________________________________________

PICKLEBALL COURTS
Lincoln Park #1                         Lincoln Park #3
Lincoln Park #2                         Lincoln Park #4

FEES - Per Court Rental
Resident - $10 / hour
Non-Resident - $12 / hour
School / Non-Profits - $8 / hour
Active Military Discount 10%

Tournament Fee - $200 / day plus hourly fee
Non-Profit Charity Tournament Fee - $50 / day plus hourly fee
Commercial Use—Instructor Fee - $20 / hour

PAYMENT
PICKLEBALL: _____________ _____ hours @ $_____ per hour = $_____
OTHER: _________________ _____ hours @ $_____ per hour = $_____
TOTAL AMOUNT DUE: $________________________

PAYMENT REQUIRED TO COMPLETE YOUR RESERVATION:
☐ CASH
☐ CHECK #____________
☐ MasterCard ☐ VISA ☐ Discover
☐ American Express

Credit Card #______________________________________________________________
Expiration Date__________CVV ________