



**LOW-INCOME RESIDENT APPLICATION
 FOR THE 2% EXEMPTION OF MUNICIPAL UTILITY USERS' TAX**

Name As It Appears On Account: _____

Service Address: _____ Apt # _____ Zip: _____

Mailing Address: _____
 (If different from Service Address above)

Day Phone: () _____ Evening Phone: () _____

Social Security# (LAST 4 ONLY): _____

Type of Utility	Name of Utility Supplier (Service Supplier)	Name on Account (If different from above)	Account Number
Gas (e.g. PG&E)			
Electric	<i>Alameda Municipal Power</i>		
Cable (e.g. Comcast, etc.)			
Telephone (e.g. AT&T, etc.)			

I have qualified under the low-income exemption per the income guidelines contained in the City of Alameda's Utility Users' Tax Exemption Guidelines, **Please Refer to Page 2** (Reverse Side).

I declare under penalty of perjury that the above information is true and correct. I understand that a representation of a false claim is a felony punishable by a fine and/or imprisonment (California Penal Code Section 72).

Signature: _____

Date: _____

Please RETURN this form in person and PRESENT identification AND Income Verification to verify your low-income status, or INCLUDE A COPY* of your identification and income verification when sending via mail, fax, or e-mail.

*Upon verification any copies received of your identification and personal information will be securely destroyed.

Note: the City may conduct an annual review to verify continued eligibility for this exemption.

(FOR OFFICE USE ONLY)

Eligible: Yes: _____ No: _____

Reviewed by: _____

Customer ID: _____

Date Received (stamp):

See Reverse Side (page 2) for Income Guidelines

UTILITY USERS' TAX EXEMPTION GUIDELINES FOR CITY OF ALAMEDA LOW-INCOME RESIDENTS ONLY

Who is eligible? You may be granted an exemption if your household's combined annual gross income is equal to or less than the limits for "Very Low Income" set by the U.S. Department of Housing and Urban Development (HUD).

Eligibility requirements and refunds are issued only to persons whose names are on the utility bill.

Very Low Income Limits:

Number of Persons	Combined Household Gross Income Limit* – FY 2021-22 <small>*updated annually</small>
1	\$47,950
2	\$54,800
3	\$61,650
4	\$68,500
5	\$74,000
6	\$79,500
7	\$84,950
8	\$90,450

If you have any further questions, please call the
Finance Department at
Alameda City Hall
(510) 747-4881

What is counted as household gross income? "Gross Income Limit" includes the total income of every person residing at the address listed on the application (family and roommates). You must provide documentation for each person's income. Your application will not be processed without the documentation verifying the gross income of all inhabitants.

You must include income from every source, before deductions, whether taxable or non-taxable, including but not limited to: wages, salaries, interest, dividends, spousal or child support payments, public assistance, social security, pensions, as well as any income being from self-employment, including rental property income.

How to apply? If you meet the eligibility requirements, please complete the application on the reverse side and submit it along with a copy of your Identification and Income Verification support documents.

Examples of acceptable forms of documentation include:

- Copy of IRS return for the previous year (first page only showing gross income)
- Copy of AFDC or Welfare Aid Verification with amount of benefit
- Copy of disability check or statement for amount of benefit
- Copy of a recent SSI and/or Social Security check or copy of a recent Bank Statement (if you have direct deposit)
- Copy of a recent pay stub(s) for any earned income

These are examples of documentation; we do not need one of each. All that is necessary is enough documentation that will verify the amount of income you list on the reverse side of the application.

Please do not send original documents, they will not be returned.

Please e-mail, hand-carry, fax or mail the APPLICATION and SUPPORT DOCUMENTATION to:

City of Alameda
Attention: Finance Department, UUT
 2263 Santa Clara Avenue, Room 220
 Alameda, CA 94501
Finance@alamedaca.gov
 Fax: 510-865-4045