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本文件為重要文件，請做好翻譯。我們免費提供翻譯服
Đây là tài liệu quan trọng, vui lòng biên dịch.
Ito ay isang mahalagang dokumento, mangyaring ipasalin ito.

June 12, 2018

Re: Rent Program Registration Fee Due (Fiscal Year July 1, 2018 to June 30, 2019)

Dear Property Owner:

On March 1, 2016, the City Council adopted the Rent Review, Rent Stabilization, and Limitations on Evictions Ordinance (the Ordinance). The Ordinance provides a framework for reviewing rents, terminating tenancies, and paying relocation benefits for “no fault” terminations. Rent increases above 5% are subject to a hearing before the City’s Rent Review Advisory Committee. Termination of tenancies and calculation of relocation benefits are regulated under the Ordinance. A copy of the Ordinance can be found in Chapter VI, Article XV of the Alameda Municipal Code on the City’s website at:

www.alamedarentprogram.org/ordinance-3148-overview

The Rent Program Fee covers the cost of administering the Ordinance. City Council Resolution No. 15388, adopted on June 5, 2018, sets a Rent Program Fee of \$106 that property owners must pay for each Rental Unit that was rented or available to rent as of July 1, 2018.

Enclosed is the Fiscal Year 2018/19 (July 1, 2018 to June 30, 2019) Registration Form for the City of Alameda Rent Program for your property.

Based on information available to the City and the Housing Authority of the City of Alameda, you own one or more residential “Rental Units” in the City of Alameda. If you do not own rental property in the City of Alameda or you do own rental property in the City but you do not intend to rent that property during this Fiscal Year 2018/19, please complete sections A, B, D and G of the attached Registration Form and return it, **along with the payment due** (if applicable), in the enclosed envelope.

Under the Ordinance, certain rental units are not subject to the Rent Program Fee. For example, rental units for which the rents are regulated by federal law or by agreements with governmental agencies (e.g., Section 8 units) are not subject to the Rent Program Fee. On the other hand, single-family homes or condominiums that are rented are subject to the Rent Program Fee, even if you do not pay a business license tax for such property. A complete list of rental units not subject to the Rent Program Fee can be found in Section 6-58.15.Z (definition of a Rental Unit).

Please be advised that the Fiscal Year 2018/19 Rent Program Fee **cannot** be “passed through” to a tenant.

Please complete the attached Registration Form for each rental property that you own and, **by no later than July 1, 2018**, return it, along with the applicable Rent Program Fee, to the City of Alameda Finance Department in the envelope provided. If the Rent Program Fee is not received by August 1, 2018, the Fee will be considered delinquent. If you own more than one rental property in the City, please complete a separate form for each property. The Registration Form is also available on the City’s website at <https://alamedaca.gov/finance/rent-stabilization-program>.

If you have questions concerning this matter, please contact us at 510-747-4881 or finance@alamedaca.gov.

Sincerely,

Elena Adair
Finance Director

cc: Rent Program Administrator