

# Technical Consultants for Sea Level Rise Adaptation Projects RFP

## Questions and Responses #5

June 14, 2023

**Question:** Exhibit A – How do proposers demonstrate compliance with the consultant fee cap? The fee cap limits compensation to Level IV, Executive Schedule and excludes overhead. Labor billing rates typically include benefits, overhead, margin, and other factors. Does City of Alameda need to see a buildup from the capped compensation limit up to the proposed hourly/daily billing rate for each labor category? If so, does this requirement also apply to subcontractor labor costs (subcontractors may be hesitant to provide raw labor rates)?

**Response:** You can find the maximum rate at the link below. Based upon current information the maximum hourly rate for consultants in 2023 is \$87.93/hour (not including benefits or indirect/overhead).

Fact Sheet: How to compute rates of pay - <https://www.opm.gov/policy-data-oversight/pay-leave/pay-administration/fact-sheets/how-to-compute-rates-of-pay/>

Salaries and Wages page at Office of Personnel Management - <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/>

**Question:** Exhibit A – Indirect Cost Rate Agreements - this term states "This term and condition does not govern indirect rates for subrecipients or recipient procurement contractors under EPA assistance agreements." Please confirm, and if this requirement does apply, please clarify how proposers should incorporate this requirement into their cost buildup.

**Response:** The requirement does not apply for proposers.

**City Clarifying Question to Funding Agency:** For the second question, please confirm that the consultants are required to have indirect cost rates. Please see the attached consultant RFP on page 37 that mentions EPA process on indirect cost rate that we included for the consultants. I had added this indirect cost rate information thinking that consultants are required to have indirect cost rates that are approved by EPA. Please confirm that consultants are NOT required to have indirect cost rates that are approved by EPA.

**Funding Agency Clarifying Response:** The indirect term you referenced in your email is not relevant to your procurement. Consultants are not required to have indirect cost rates approved by EPA.