

## Technical Consultants for Sea Level Rise Adaptation Projects RFP

### Questions and Responses #2

May 24, 2023

**Question:** If any team member, including a construction contractor, is involved in this phase of the work, will that preclude them from bidding on and being awarded future phases of design and construction for the project?

**Response:** No, Consultants - including contractors - involved in this phase will not be precluded from bidding on future phases of design or construction for this project.

**Question:** For Part C, can you define the extent of permitting requested to be complete as part of this contract? Please confirm for Part C if the 100% Design Drawings should be permit ready drawings (ready to submit for permit) or should the selected consultant complete the permit process and receive permits as part of this contract?

**Response:** The northern shoreline of the Bay Farm Island project will be the area that has the most design work so this project area is expected to make the most progress with permitting requirements. Since we do not know at this time what the short-term project concept is for this northern waterfront area of Bay Farm Island, it is difficult to know the exact scope of the environmental documentation and permitting. The design drawings should be permit ready drawings to submit for permit review at 30 percent design, and City staff expects that the effort will include one round of meetings with the permitting agencies.

**Question:** Are there rate limitations that are tied to the grant funding for either Project A, B or C?

**Response:** The Consultant will need to comply with the indirect cost rate requirement and the consultant fee cap requirement. Both the indirect cost rate and the consultant fee caps are mentioned in the Consultant RFP on page 22 – Exhibit A (Federal Requirements).

**Question:** Please confirm the DBE scoring is only in relation to Project B.

**Response:** Parts A and C have federal funding, and have DBE requirements. Part B has state funding, and DBE contract goals are not required for state-only funded contracts. Consultants need to make a good faith effort to solicit DBE participation. City staff notified almost 140

companies on the Caltrans DBE list for feasibility studies, environmental, hydrology and structural engineering as well as environmental – biological studies. Caltrans webpage: <https://caltrans.dbesystem.com/>

EPA's FAQ page for DBE information is as follows:

<https://www.epa.gov/grants/frequently-asked-questions-disadvantaged-business-enterprises>

**Question:** Beyond the 5% credit given in the evaluation for Project B, are there any other SBE/WBE/DBE requirements for any of the 3 projects?

**Response:** Please see above for the DBE requirements. The only small business credit is for Part B. For Part B, a certified small business will have its points increased by 5 percent of the points awarded to the highest scored non-small business bidder if the business commits to subcontract at least 25 percent of its net bid price with one or more small businesses. (See SCM 1, sections 8.20 and 8.21 - Webpage: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/State-Contracting>)

**Question:** Our team will most likely consist of ten (10)+ different firms – given this amount of content needed to include all the information for these subconsultants, is there any flexibility on the page count for each section of the RFP?

**Response:** Yes, the page limits mentioned are recommended only and are not required.

**Question:** If we are intending to pursue all 3 projects, can we multiply the page count limitations by 3? For instance, a 1-page limit for project understanding and approach will be a challenge, but if it were 1-page per project, that is slightly more feasible.

**Response:** Yes, the page limits mentioned are recommended only and are not required.

**Question:** Regarding an organization chart for the team, we will have a slightly different team dynamic per project, can the page limit for this section be increased, so that we may provide 3 different team organization charts?

**Response:** Yes, the page limits mentioned are recommended only and are not required.

**Question:** Confirm the scope is to include 30% design drawings (schematic design) for a Northern Waterfront short-term project, and then continue working to produce 100% design drawings (construction documents) for short term project.

**Response:** Yes, the northern shoreline of the Bay Farm Island project will be the area that has the most design work. Since we do not know at this time what the short-term project concept is for this northern waterfront area of Bay Farm Island, it is difficult to know the exact level of effort for the design work. The goal is to make as much progress as possible to develop 100 percent design, which we expect will include one round of meetings with the permitting agencies at 30 percent design.

**Question:** Confirm that CEQA permitting work with the environmental agencies is not a part of this task and will occur as part of another scope of work.

**Response:** City staff expects that the effort will include one round of meetings with the permitting agencies at 30 percent design.