

Climate Action and Resiliency Plan (CARP) RFP

Questions and Responses #1

August 28, 2023

Update: The date for the consultant interviews and selection has been revised. The updated schedule is as follows:

Dates and Times	Action
Thursday, August 24th	RFP Issued
Tuesday, September 5th 1:00 – 2:00 p.m.	Pre-Bid Meeting (optional)
Friday, September 8th	Deadline for RFP Questions
Wednesday, September 13th	RFP Q&A Posted
Thursday, September 21st, 4 p.m.	Proposals Due
Wednesday, October 11th - morning	RFP Interviews (if needed)
Week of October 16th	Selection of Consultant

Question: Are you able to provide an approximate budget estimate for this project?

Response: Alameda City Council has authorized \$200,000, including contingency, in the FY2023-25 biennial budget for the update of the Climate Action and Resiliency Plan (CARP).

Question: In the RFP, item 1.5 Consultant Role, the sixth bullet calls out the need for “...a visually appealing, easy to use dashboard...”

- Are you expecting the CARP to be developed solely in a digital format, as a stand-alone website, or as a portion of an existing site?
- Alternatively, are you also expecting this material to be published in printed format?

Answer: It is our expectation that the deliverable for this project will be a .pdf printed document, as well as an online interactive dashboard to track progress on CARP tasks. The dashboard may include a short web version of the plan highlights or executive summary.

Question: Would we be able to propose a solution that would assist the City in the analysis, planning, and funding, and be allowed to facilitate the implementation of a scope-of-work selected by the City? We are working through a similar process with the City of Martinez, CA. under CA. 4217.

Answer: The City is looking for consultants to complete the scope of work as outlined in the RFP located at <https://www.alamedaca.gov/BUSINESS/Bid-on-City-Contracts/Request-for-Proposals-Climate-Action-and-Resiliency-Plan-CARP-Update?transfer=8706a746-0c52-4d5d-9659-a08d23d14614>. Proposers may wish to recommend adjustments or changes to the scope to best deliver the desired product of an updated Climate Action and Resiliency Plan.