



City of Alameda

Request for Proposals for Alameda Point Homeless Shelters Questions & Answers

Last Updated: October 28, 2025

- 1. Is there one adult household in each FEMA trailer or is this a congregate setting? Are there any families in the FEMA trailers?**

One adult household is permitted per FEMA trailer. These trailers are best suited for single adult households. Youth are not permitted on site.

- 2. Are the 4 ESH houses separate from the 4 FEMA trailers?**

Yes, the four homes used for Emergency Supportive Housing (ESH) are separate from the four FEMA trailers.

- 3. Is the congregate shelter separated from the ESH houses?**

Yes, the congregate overnight shelter is an entirely different program from Emergency Supportive Housing (ESH). They are connected by referrals. The case management team from the Day Center/Safe Parking/Congregate Shelter site will refer households to ESH with City approval.

- 4. Can the FEMA trailers be impacted by the government shutdown? Has the trailers been affected by the budget cuts to FEMA?**

No, the FEMA trailers are not impacted by the government shutdown or by FEMA. These trailers were donated by Governor Newsom's office and are property of the City of Alameda.

- 5. Is it possible to get the square footage of the safe parking area for the Interim Housing RFP?**

The square footage of the safe parking area is 7,816 ft².

- 6. Which version of Attachment A will you accept, the one in the RFP or the one from the "RFP & Attachments" section of the website?**

We will accept both versions.

7. Will the City honor a federally negotiated indirect rate on this contract?

Yes, the City honor's the federally approved indirect rate upon submittal of the appropriate documentation from the Federal government.

8. I understand the combined award amount will be 2.3 million. Does the city have a set award ceiling for the two budgets the city wants us to propose?

No.

9. Would we be responsible for rent and utilities? If so - what is the estimated cost for the facilities currently?

There is no rental fee. Some utilities will be included in the program budget.

10. Is the congregate shelter overnight?

Yes, the congregate shelter is overnight

11. How will active client cases and service plans be preserved without interruption during the program move?

This will be the role of the provider to support the transition. Residents utilizing the current program site will transition to the new program site.

12. Will intake and referral procedures change under the Coordinated Entry System (CES) at the new site?

No, this program does not receive referrals through Coordinated Entry.

13. How will HMIS reporting reflect client outcomes across the Day Center, ESH homes, and Safe Parking programs?

All three programs are reported separately in HMIS. If needed, new program stamps will be developed in partnership with the Alameda County HMIS team. Clients staying overnight will receive a reservation after three consecutive days at the shelter and will not need to be exited from the program until they are absent for 72 hours.

14. Which County partners (e.g., health, housing services) will integrate data for better client tracking and coordination?

This is not relevant to the program

15. Will County or City provide updated CES and HMIS training for staff working in ESH and Day Center?

No, it is the responsibility of the provider to ensure qualified candidates are hired and properly trained to operate the program and support the program participants.

The agency should work directly with Alameda County for CES training including training to become a Limited Access Point.

16. What audit schedule will be used to review HMIS data quality under the new contract?

The City of Alameda currently operates on a July 1 – June 30 fiscal year.

17. How often are data quality reviews or reports (e.g., DQRs, APRs) required?

This will be negotiated during the contracting process and may change dependent on the agency's ability to meet goals. Data is typically provided monthly, quarterly, and annually.

18. What is the timeline for vacating Stardust and opening at Midway? Will there be an overlap for continuity?

The timeline for the transition is tentative for early to mid-summer 2026. The construction bids are due November 5, 2025. Once a construction company has been selected, they will provide a more definitive timeline.

The transition plan for program participants, is for participants to move from one site to the next without a gap in services.

19. Are there construction or utility updates that could delay operations at the new location?

The timeline for the transition is tentative for early to mid-summer 2026. The construction bids are due November 5, 2025. Once a construction company has been selected, they will provide a more definitive timeline.

20. Is the City providing funding or resources for facility setup, technology, or moving costs?

The City will provide the initial furnishings for the program site. Additional furnishings the provider chooses to bring in at the start of the program will not be covered by the City.

21. Will client HMIS enrollments transfer automatically to the new site?

A new program will be set-up in HMIS once the site relocates.

22. How will duplication in HMIS be managed for participants using multiple programs at different sites?

This is a provider led challenge to address. HMIS training and Alameda County HMIS support can provide support with how to address this.

23. Will Coordinated Entry referrals automatically route to Midway, or require manual updates?

This program site does not utilize the Coordinated Entry System. Midway is a separate shelter run by Building Futures with Women and Children.

24. What outreach will notify clients and partners about the program relocation?

There will be significant outreach provided through the City and partner agencies to ensure the community is aware of the new location site.

25. How will HMIS track clients remaining at FEMA trailers after the move?

The provider will be responsible for supporting the FEMA trailers and ensuring participants are in HMIS.

26. Will there be pre- or post-move HMIS audits to ensure data compliance?

The City will work with the selected provider to ensure a smooth transition from one program site to the next.

The provider will enter clients into the new HMIS program once the program site relocates.

27. Is data sharing via the county's Social Health Information Exchange (SHIE) expanding to support the new site?

This program is a City-funded program. We do not enter clients into County databases other than HMIS.

28. Can we submit startup expenses as a separate budget in addition to the annual operating budget (approximately \$2.3M)? We'd like to confirm if a separate startup budget is acceptable as part of the proposal submission.

There is not a separate budget for start-up costs. The City is furnishing the site outside of the program budget. The program budget will be utilized for repairs and replacements as needed.

29. "We have another question regarding Attachment B (Budget). Should we submit a combined budget for all services, or provide separate budgets for the *Day Center* and *Safe Parking Program*? Our understanding from the RFP was that we should apply for all services, but it wasn't clear that the budgets needed to be split.

The expenses for each program should be clearly outlined in the proposed budget. It can be presented in one spreadsheet. The components include:

- Day Center, Safe Parking, Overnight Shelter, FEMA Trailers
- Emergency Supportive Housing Families and Single Adults

30. On the example budget, there is a checkbox for "Day Center" and for "Safe Parking" but not for ESH. Does the ESH budget fall under the Day Center budget, or should it be separated out?

The expenses for each program should be clearly outlined in the proposed budget. It can be presented in one spreadsheet. The components include:

- Day Center, Safe Parking, Overnight Shelter, FEMA Trailers
- Emergency Supportive Housing Families and Single Adults