

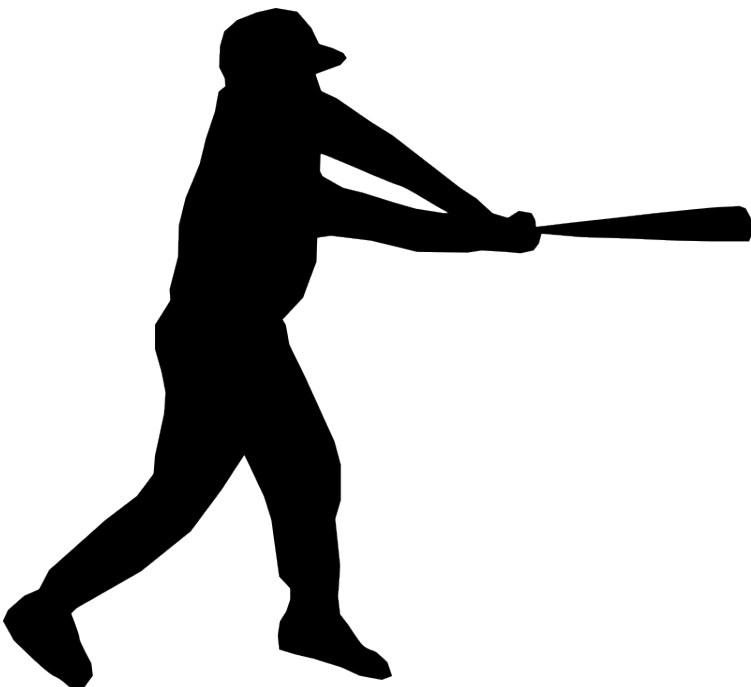
FIELD & SPORTS

RENTAL PACKET

FIELDS - ALAMEDA POINT GYM

TO RENT THE FACILITIES:

SUBMIT FACILITY USE PERMIT VIA E-MAIL to:
jcarroll@alamedaca.gov





ALAMEDA RECREATION AND PARK DEPARTMENT
2226 Santa Clara Avenue, Alameda, CA 94501 · (510) 747-7529

www.alamedaca.gov/Departments/Recreation-Parks

FIELD & SPORTS FACILITY RENTAL POLICIES

1. A Facility Use Permit must be submitted and received at least seven (7) business days prior to the date requested. For availability and to submit your Sports Facility Use Permit, please email: icarroll@alamedaca.gov
2. Requests will not be accepted less than seven (7) days or more than ninety (90) days prior to the date requested.
3. Permits will be issued to adults (21 years and over) with a two-hour minimum on all permits.
4. Set-up and clean-up are the responsibility of the group / individual, and the time will be included in the total time of the permit.
5. All fees must be paid in full at the time the reservation is issued. Cash, personal check (made payable to ARPD), Visa, MasterCard, Discover, Amex, cashier's check, and money order are accepted.
6. Refunds will only be granted under special circumstances.
7. Permits cancelled due to weather or weather-related field conditions will be rescheduled based on availability or refunded.
8. Permit holders may be charged for damage caused by misuse to a facility, including use of a field that has been closed due to weather conditions.
9. Upon review of your request, ARPD staff may require large group rentals to be responsible for the removal of garbage and recycling generated from the event. Permit holder may choose to haul off event debris or contact ACI: (510) 483-1400 to schedule a dumpster drop off and pick up.
10. ARPD staff may require large group rentals to order additional portable restrooms and hand wash stations. Permit holder is responsible for scheduling drop off and pick up of portable restrooms and hand wash stations.
11. Lockers and Weight Room are NOT available.
12. Alcoholic beverages are NOT allowed in any City Facility.
13. Smoking is NOT allowed in City Facilities.
14. Vehicles are NOT allowed in City Facilities.
15. Metal cleats are NOT allowed on synthetic turf fields.
16. Permit Holders must follow all posted Park Rules.



Complete and return this form with payment and proof of residency to:
Alameda Recreation and Park Department
2226 Santa Clara Avenue, Alameda, CA 94501
or Email: icarroll@alamedaca.gov

Permit #:

2026 FIELD & SPORTS FACILITY USE PERMIT**FIELDS & ALAMEDA POINT GYM**

Day of Event
Service Number:
(510) 775-5459

Name of Individual or Group _____

Individual in Charge _____ Birthdate _____

Address _____ City _____ Zip _____

Day Phone: (_____) _____ Evening Phone: (_____) _____

Email Address: _____

Proof of Residency Provided? ☐ yes ☐ no

PURPOSE OF EVENT: _____

DATE OF EVENT: _____ HOURS OF USE FROM: _____ TO: _____

ESTIMATED ATTENDANCE: Adults: _____ Children: _____ Total: _____

BASEBALL / SOFTBALL FIELDS

Alameda Point		Krusi #1		*Leydecker Softball		Tillman Softball	
*Estuary Park		Krusi #2 Softball		Lincoln		*Washington Upper	
Godfrey		Krusi #3		Littlejohn Softball		*Washington Lower	
		Krusi #4 Softball		Rittler Softball		Woodstock Softball	

MULTIPURPOSE ATHLETIC FIELDS: Soccer / Lacrosse / Rugby / Football / Frisbee

Main Street		Godfrey		*Washington Upper	
Bayport		Harrington		*Washington Lower	
Estuary Park		Krusi Center Field			

ALAMEDA POINT GYM

Basketball Court #1		Entire Gym	
Basketball Court #2		Games/Tournaments	
Basketball Court #3		Gym Room A or B (500 square feet)	
Basketball Court #4		Gym Room C (700 square feet)	

(* = Facility lit until 10PM)

OUTDOOR BASKETBALL COURTS

Godfrey #1		Washington #1	
Godfrey #2		Washington #2	

RENTALS

- All requests must be submitted with a minimum of seven (7) business days in advance and a maximum of six (6) months prior to your event.
- Permits are issued to adults 21 years and over.
- Proof of residency is required to obtain Alameda residency rates. A utility bill is preferred.
- No changes allowed to your permit seven (7) business days prior to the event.
- No on-going permits issued on a regular week-to-week or month-to-month basis.
- No more than 50% of outdoor basketball courts may be rented at Godfrey and Washington Parks (unless by special permit for a large tournament). This is to ensure courts remain available and non-reservable for open public play.

ALAMEDA POINT GYMNASIUM GAME/TOURNAMENT SAFETY REQUIREMENTS

- High School games are only allowed on main court.
- To reduce congestion and crowding in the lobby, it is encouraged to have a secondary exit open for spectators to actively exit rather than all entrance/exit being through the main doors.
- Exit doors may never be blocked. Including not blocked with bleachers, out of use hoops or tape.
- User groups must have a designated on-site administrator whose name and contact information must be communicated to ARPD prior to the commencement of the event. The administrator is responsible for the overall execution of the event; ensuring patrons are abiding by rules existing within this policy, managing the flow of traffic, reporting any issues to the ARPD facility attendant on hand, and providing directives in the event of an emergency.
- User groups are responsible for monitoring the influx of debris throughout the duration of the event and notifying the ARPD facility attendant when provided receptacles need to be emptied and replaced with new liners.
- It is strongly recommended user groups have an athletic trainer or EMT (may be volunteers) present. At minimum, to have a volunteer or staff who is CPR/First Aid trained, be responsible for safety issues – reporting to ARPD staff and being lead in an emergency.



2026 FIELD & SPORTS FACILITY USE PERMIT

PLEASE SEE THE SPORTS FACILITY RENTAL POLICY FOR RULES AND REGULATIONS.
FOR FACILITY INFORMATION AND LOCATIONS, VISIT:
www.alamedaca.gov/Departments/Recreation-Parks

CANCELLATIONS

- Less than seven (7) business days to your event will forfeit all fees. More than seven (7) business days to your event a \$20 fee will be charged, and the rest of the fees refunded.

HOLD HARMLESS AGREEMENT

"I, _____ and/or Organization _____ shall indemnify,
(Print Name) (Print Organization Name)
defend, and hold harmless City, its City Council, boards, commissions, officials, employees, and volunteers ("Indemnitees") from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorneys' fees ("Claims"), arising from or in any manner connected to "individual/group/organization" use of City property or equipment, whether alleged or actual."

***I have read the Field & Sports Facility Rental Policies pertaining to baseball/softball fields, multipurpose athletic fields, Alameda Point Gym, and outdoor basketball courts and agree to abide by them. Failure to comply with the ARPD policies may result in loss of your security deposit or the privilege of further rentals.

Signature _____ Date _____

2026 FEES:

Athletic Fields Alameda Youth Organization - \$11 / hour Youth Organization - \$35 / hour Private Resident \$45 / hour Private Non-Resident \$68 / hour Multi-Use Synthetic Field - Alameda Youth Organization - \$42 / hour Multi-Use Synthetic Field - Youth Organization \$64 / hour Multi-Use Synthetic Field - Residents \$72 / hour Multi-Use Synthetic Field - Non-Residents \$88 / hour Field Light Use - \$40 / hour plus hourly fee Field Prep - Lining for Non-Profits - \$130 / game Field Prep - Lining for Private - \$195 / game Field Clean-Up & Lock Up Fee (Goals & Gates) - \$75 per incident plus hourly fee Special Event Fee - \$250 / day plus hourly fee Camp/Tournament – Alameda Non-Profit - \$32 / hour Camp/Tournament – Non-Alameda Non-Profit - \$42 / hour Camp/Tournament – Synthetic Turf Field Alameda Non-Profit - \$53 / hr Camp/Tournament – Synthetic Turf Field Non-Alameda Non-Profit - \$69 / hr	Alameda Point Gym Courts Per Court Rental Resident & Non-Profits - \$63 / hour / court Non-Resident - \$74 / hour / court Non-Resident Non-Profit - \$63 / hour / court Government Use - \$25 / hour Youth Practice Fee - \$39 / hour / court League Games - \$47 / hour / court Tournaments Fee - \$74 / hour / court Special Event Fee - \$250 / day plus hourly fee Overtime Charge - \$250 / hour Tournament Refundable Security Deposit - \$500-\$1,000 (depends on use) Gym Rooms A & B - \$35 / hour Gym Room C - \$50 / hour Gym Clean-up Fee - \$75 per incident plus hourly fee Outdoor Basketball Courts Per Court Rental Resident - \$13 / hour / court Non-Resident - \$18 / hour / court
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PAYMENT

INSURANCE PROVIDED: ☐ YES ☐ PENDING ☐ NOT APPLICABLE

FIELDS: _____ hours @ \$ _____ per hour = \$ _____

GYM COURT: _____ hours @ \$ _____ per hour = \$ _____

TOURNAMENT: _____ hours @ \$ _____ per hour = \$ _____

OTHER: _____ hours @ \$ _____ per hour = \$ _____

NOTES:

TOTAL AMOUNT DUE: \$ _____

PAYMENT REQUIRED TO COMPLETE YOUR RESERVATION:

☐ CASH ☐ CHECK # _____

☐ MasterCard ☐ VISA ☐ Discover

☐ American Express

Credit Card # _____

Expiration Date _____ CVV _____

RECEIVED BY _____



ALAMEDA RECREATION AND PARKS DEPARTMENT

(510) 747-7529 • arpd@alamedaca.gov

PARK RULES

**PARKS ARE OPEN FROM DAWN TO DUSK.
NO LOITERING AFTER DUSK.
LIGHTED ATHLETIC FACILITIES OPEN UNTIL 10:00 P.M.**

ALCOHOL AND SMOKING PROHIBITED.

**MOTOR VEHICLES PROHIBITED EXCEPT IN DESIGNATED AREAS OR
BY SPECIAL AUTHORIZATION. NO OVERNIGHT PARKING.**

**BICYCLES, SKATEBOARDS AND SCOOTERS ON PATHWAYS ONLY.
MUST YIELD TO PEDESTRIANS.**

DOGS MUST BE LEASHED AND UNDER CONTROL.

**DOG OWNERS RESPONSIBLE FOR CLEANING UP AFTER THEIR
DOGS.**

**LITTERING AND DUMPING PROHIBITED. PLACE TRASH AND
RECYCLING IN DESIGNATED RECEPTACLES.**

NO AMPLIFIED SOUND UNLESS BY PERMIT.

**PERSONAL BBQ GRILLS OR OTHER COOKING SOURCES
PROHIBITED. USE PARK BBQ GRILLS.**

FOOD TRUCKS AND FOOD CARTS PROHIBITED.

NO OVERNIGHT CAMPING.

THANK YOU FOR RESPECTING ALAMEDA PARKS AND WILDLIFE.

**ALL OF ABOVE ARE ENFORCEABLE BY THE MUNICIPAL CODE SECTIONS 4-10,
8-7, 11-4, 18-22, 23-1, 23-2, 23-7, 24-11**