



TCO Requirements

Planning Building & Transportation

2263 Santa Clara Ave., Room 190

Alameda, CA 94501

510.747.6800

Hours: 8:30-3:00 Mon-Thur

The essential criteria to be completed for a 30 day temporary certificate of occupancy (TCO), ahead of a final certificate of occupancy are as follows:

- All life safety
- Emergency lighting and exit signs
- Building address posted and visible from the street
- Mailbox
- After hours emergency light meter test (if required)
- All 11B provisions (ADA), including signs, path of travel and parking
- Green Halo (Public Works recycling requirement)
- All mechanical heating and conditioning operational
- Flush and Tag water supply systems constructed of CPVC or PEX per [CPC 604.1.2](#)
- Elevator certification (if required)
- Health Department sign off (if required)
- All applicable FEMA certification documents
- Fire Department sign off (including electrical generators)
- Public Works sign off