



City of Alameda, California

June 1, 2022

TO: Prospective Bidders

Request for Proposals (RFP) for On-Call Structural Engineering Services for

ADDENDUM NO. 1

Addendum No. 1 is hereby issued to provide responses to questions submitted by prospective bidders. Please sign this Addendum and attach it to your proposal.

QUESTIONS AND ANSWERS

Following are the questions that were submitted via email, with answers

Question 1 We would like to know if we may submit our qualifications for a portion of the on-call work. Our expertise is in buildings and we would like to submit for the building portion of the typical projects:

Typical projects may include maintenance, reconstruction, or new construction of:

5. City facilities, structures, and buildings; and
6. Renovations, expansions, demolitions, restorations, and retrofits.

Answer 1 We would encourage your firm to submit a proposal for the portion of the work in which you have expertise.

Question 2 Page 1 paragraph 3 reads in part: The City will review proposals, rank the firms and invite three to five firms to enter into a \$750,000.00 contract with the City for a five-year term, to provide On-Call Structural Engineering Services.... Does this mean that the \$750,000.00 will be split amongst the 3 to 5 Potential consultants (i.e. \$150,000 per consultant over five years or a Consultant will get \$750,000.00 over 5 years (i.e. \$150,000 a year maximum)?

Answer 2 Each contract will have a capacity of \$750,000.00 for a term of five years. There is no split. There is no maximum annual amount.

Question 3 IV Submittal Content Format & Instructions: Item 2 page 3 states in part: Relevant Experience of key personnel and firm to be maximum 10 pages. However, item 3 on page 3 (Resumes) states that there is no maximum number of pages for resumes. Which one governs? 10 pages or no maximum?

Answer 3 The body of the proposal has a maximum of ten pages. Attachments to the proposal (including resumes) do not have page limits.

Question 4 On page 1 Consultant Role - Scope of Services, a broad range of services are requested that may require a team with multiple disciplines to complete. Is the City expecting a team including subconsultants to support the Lead Firm to handle multi-disciplinary projects?

Answer 4 Your firm can include subconsultants in the response to the RFP. Each project will be different. Some projects may require multiple areas of expertise, some may not. Proposers are encouraged to focus on their areas of strength and are not required to team with a large number of sub-consultants to cover all potential types of projects.



City of Alameda, California

Question 5 Are federal funded projects anticipated in this On-Call Services, e.g. HBP or HBRR bridge replacement and FEMA projects? If so, consultant with NEPA and CEQA experiences will be included in the team.

Answer 5 Your firm can include subconsultants in the response to the RFP. The City may need structural engineering services for federally funded projects. On a project by project basis, the City will issue requests for cost proposal to the on-call firms, that will clearly state project needs, such as NEPA and/or CEQA services, or other needs.

Question 6 Are there any projects that require historical preservation, e.g. seawall rehabilitation?

Answer 6 Yes, the City may need structural engineering services related to historical structures, including seawalls.

Question 7 Regarding section IV. 3. Resumes, can you provide more detail on what is expected with "a clear and comprehensive fee schedule."

Answer 7 Your firm's fee schedule showing hourly rates by job title/role.

APPROVED: Robert Vance 5/31/2022
Robert Vance, P.E., City Engineer Date

Receipt is hereby acknowledged of Addendum No. 1, Request for Qualifications for On-Call Construction Management & Inspection Services for Various Capital Improvement Projects, Including Federally Funded Projects.

Company Name / Contractor Date

By: _____

NOTE: THIS COMPLETE ADDENDUM, SIGNED AND DATED MUST BE ATTACHED TO YOUR RESPONSE TO THIS RFP (AND WILL NOT COUNT TOWARDS THE PAGE LIMIT).

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