



City of Alameda, California

June 24, 2026

TO: PROSPECTIVE PROPOSERS

ORGANIZATIONAL ASSESSMENT OF SELECT DEPARTMENTS ADDENDUM NO. 1

Addendum No. 1 is hereby issued to make the following revision to the issued Request for Proposal:

IV. MINIMUM QUALIFICATIONS

To be considered responsive, the Proposer shall demonstrate that it meets the following minimum qualifications:

1. The Proposer shall have a minimum of five (5) years of experience providing organizational assessments, staffing analyses, operational reviews, management studies, or related consulting services for public agencies, with preference given to proposers with City experience.
2. The Proposer shall have successfully completed at least five (5) organizational assessment, staffing study, operational assessment, or comparable management consulting projects for ~~local~~ California government agencies within the last ten (10) years.
3. Preference may be given to firms with experience evaluating Public Works departments or comparable municipal service organizations.
4. The Proposer and any proposed subcontractors shall possess all licenses, certifications, and business registrations required to perform the services described in this RFP.

APPROVED:  Signed by:
325158B32737491...
Erin Smith
Director of Public Works

6/24/2026

Date