Instructions for Filing a Building Code / Zoning Violations Complaint

To assist the City of Alameda in investigating alleged violation(s), please complete the form on Page 2 and return it to the Code Enforcement Division.

The Code Enforcement Division only responds to complaints pertaining to the following:

1. Alleged violations that appear to be an immediate hazard to the health, safety, or welfare of the occupants(s) of a building.

2. Alleged violations of Alameda Municipal Codes concerning construction without building permits, dilapidated structure(s) of a building.

3. Zoning violations, junkyard, recreational vehicles being co-occupied as dwellings, land use violations.

**Please note:** The following types of complaints must be reported to the following agencies:

<table>
<thead>
<tr>
<th>Complaint Type</th>
<th>Agency</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Household trash and recycling collection</td>
<td>Alameda County Industries (ACI)</td>
<td>(510) 483-1400</td>
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<tr>
<td>Abandoned vehicles</td>
<td>Alameda Police Dept.</td>
<td>(510) 337-8311</td>
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<tr>
<td>Weed abatement and fire hazards</td>
<td>Alameda Fire Dept.</td>
<td>(510) 337-2120</td>
</tr>
<tr>
<td>Street maintenance, road repairs, potholes</td>
<td>City of Alameda Public Works Dept.</td>
<td>(510) 747-7930</td>
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<td>seecliff.com</td>
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<td>Rodents, stray animals, insects</td>
<td>Alameda County Vector Control</td>
<td>(510) 567-6800</td>
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<tr>
<td>Standing water, neglected pool, mosquitos</td>
<td>Alameda County Mosquito Abatement District</td>
<td>(510) 783-7744</td>
</tr>
</tbody>
</table>

Thank you for your cooperation in completing this questionnaire.
CODE ENFORCEMENT COMPLAINT FORM

(Information provided on this form is kept confidential to the extent permitted by law.)

Please print clearly and complete the entire form. It is important that you provide us with facts that show the situation you are reporting is injurious to the health, safety, and welfare of the occupants(s) or the public. Please complete every part of the questionnaire and be as complete and specific as possible. Information that you may feel is unimportant may be the key to resolving the alleged violation. If the form is incomplete, Code Enforcement staff may be unable to act on the complaint.

Complainant Information

Complainant Name*: ______________________________ Phone number*: ____________________________
Address*: __________________________________________

Alleged Violation/Complaint

Address of alleged violation*: ____________________________
Owner name (if known): ________________________________
Owner phone number (if known): _________________________
Tenant Name (if any): _________________________________
Tenant phone number (if known): ________________________

Description of Violation/Complaint

Describe, in detail, the nature of the violation/complaint*: ___________________________________
_____________________________________________________
_____________________________________________________
_____________________________________________________
_____________________________________________________
_____________________________________________________
_____________________________________________________
_____________________________________________________

* Denotes required information