

**From:** [Nancy Bronstein](#)  
**To:** [All Alameda Mailboxes](#)  
**Subject:** New Shelter In Place Order  
**Date:** Thursday, January 28, 2021 1:42:44 PM

---

Hello Everyone,

We hope everyone is doing well and staying dry. We wanted to provide a couple of updates in response to California health officials lifting of the regional stay-at-home order for all areas statewide. At this time, the City does not plan to make any significant changes in City operations however, we wanted to take this opportunity to provide the reminders below:

1. It is vital that employees continue to wear mask anytime they are in a common area, speaking with someone at their workstation, or in their workstation if it is within six feet of another workstation and there are no cubicle walls between workstations. It is recommended due to contagious nature of COVID 19 that masks should be made with woven fabric (i.e., fabrics that do not let light pass through when held up to a light source) and fit snugly around the nose and chin. **The City has masks available for employees** if you don't have access. If you would like a city provided masks please let your manager, HR or the City Manager's office know. Departments can then make the request for additional masks through Veoci.
2. The City had previously requested that employees who travel quarantine when they return and not report into the office. We are no longer requesting employees do this due to easing of State Order, but we do ask employees to continue to take every precaution both while traveling and when seeing others, and if you have any symptoms or are concerned about exposure that you not come into City facilities. The evidence continues to show that social distancing and mask wearing are the most effective means of preventing the spread of COVID-19.

We are working on gathering information on vaccines and will be sending out an update in the next week.

Please feel free to contact Human Resources with any questions.

Nancy