

From: [Nancy Bronstein](#)
To: [All Staff](#)
Subject: FW: Update on Employees Returning to City Facilities
Date: Thursday, April 1, 2021 4:13:25 PM

Please see the email below from City Manager Eric Levitt.

Hello Everyone,

As you may know, Alameda County is now in the Orange Tier and I am pleased to see the continued low number of COVID-19 cases in Alameda County as well as the continually increasing number of individuals receiving the COVID-19 vaccine. In the City of Alameda, over 30% of the population (over the age of 16) is fully vaccinated and in Alameda County, that number is almost 25%. Both of these numbers continue to increase daily.

Effective the week of April 12, 2021, with the move to the Orange Tier all City employees who are currently working from home, will need to begin rotating into the office a minimum of two days a week unless social distancing cannot be maintained or the employee receives an exception based on the employee submitting their reason for not being able to come in and being authorized. This may not be a change for many of us as a majority of City employees are already in the office either full time or on a rotating basis. While we have been successful in providing services with the current model it is important as a government agency all employees be in the office to ensure our ability to best serve the community's needs, especially as we move into less restrictive tiers and prepare for the reopening of City Hall and other City facilities.

I understand that those employees who are not currently coming into the office may have concerns over this change, however, I want to assure you that we will continue to maintain the same precautions that have been successfully in place. Wellness checks, mask wearing, and social distancing will continue to be required.

At this time, we do not have a date to reopen City facilities, however, as cases of COVID remain low and vaccinations increase, we are starting to evaluate when this would be appropriate and how we would ensure both employees and visitors feel comfortable and safe.

Please feel free to reach out to Human Resources with any questions or concerns.

Eric