

Human Resources Contact

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Nancy Bronstein - Human Resources Director

T: (510) 747-4922 | E: nbronstein@alamedaca.gov
(Department Assignment: City Manager's Office)

Chris Low - Senior HR Analyst	Jessica Romeo - Human Resources Manager
<p>DOT Management and Oversight Unemployment Insurance Administration</p> <p>Department Assignments: Alameda Municipal Power</p> <p>Contact: T: (510) 814-5608 E: low@alamedamp.com</p>	<p>Benefits - Health/PERS/IDR Affordable Care Act Administration DMV Pull Notice Program (Oversight) Personnel Policies Update Protected Leave (FMLA/CFRA/Military) State Disability Insurance Catastrophic Leave Tyler Munis - Benefit Administration/Actions</p> <p>Department Assignments: City Attorney Finance Fire (Shared with Nafisah Ali)</p> <p>Contact: T: (510) 747-4916 E: jromeo@alamedaca.gov</p>
Steve Woo - Senior HR Analyst	Nafisah Ali - HR Analyst II
<p>Workers Comp/Interactive Process HRIS & Neogov Administration Oversight COVID Supplemental Paid Sick Leave Requests Tyler Munis - Employee Self-Service (ESS)</p> <p>Department Assignments: Police Department Public Works</p> <p>Contact: T: (510) 747-4910 E: swoo@alamedaca.gov</p>	<p>DOJ Results (oversight) Tyler Munis - Employee Self Service (ESS) Laserfiche Conversion HRIS & Neogov Administration Oversight Position Control</p> <p>Department Assignments: Community Development Recreation and Parks Planning, Building and Transportation Fire (Back up)</p> <p>Contact: T: (510) 747-4909 E: nali@alamedaca.gov</p>
Noelle White - HR Analyst I	
<p>Pre-Employment Medical Protocols Kaiser on the Job Administration - Billing Recruitments Orientation Redesign EEO4 Reporting Performance Evaluation Redesign Diversity, Equity and Inclusion Program Test Genius Administration & Oversight</p> <p style="text-align: center;">Contact: T: (510) 747-4921 E: nwhite@alamedaca.gov</p>	

Human Resources Contact

Shared Analyst Assignments

Supervisor Training
 HRIS Systems
 Electronic File Organization
 File Retention, Scanning and Organizing Information
 Salary Surveys

Department Assignments Include:
 Recruitments / New Hire Processing & Orientation
 Performance Management/Evaluations
 Investigations & Discipline
 Class & Compensation Reviews
 Labor Relations

Contact:

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Chad Barr - Admin Tech II	Kevin Garcia - Admin Tech II
<p>Recruitment Support Tyler Munis - Leave Administration Part-Time hiring and Employee Orientation Leave Tracking/Review- Sick, Holi, Admin, Vacation ext Retired Annuitant Tracking Human Resources Email back-up Pension & Civil Service Boards FMLA Support</p> <p>Contact: T: (510) 747-4911 E: cbarr@alamedaca.gov</p>	<p>Full-Time Processing: Hire, termination, PERS, Increase Part-Time Processing: Hire, termination, PARS Performance Evaluation Management DOJ Program Support Tyler/SunGard conversion/ ERP implementation Tyler Munis - Personnel Actions, Job & Salary</p> <p>Contact: T: (510) 747-4915 E: kagarcia@alamedaca.gov</p>
Josiah David-Green - Admin Tech II	Divya Rajput - Admin Asst. II
<p>Benefits Processing/Billing Safety Retiree Benefits Processing PERS/Disability Retirements COBRA Administration Back up New Hire Processing Tyler Munis - Benefit Administration/Actions DMV - Pull Notice Program Administration</p> <p>Contact: T: (510) 747-4919 E: j davidgreen@alamedaca.gov</p>	<p>Personnel File Upkeep Accounts Payable Recruitment Support New Hire Processing - Offer Letters/Verify/Neogov DOJ Maintenance, Support and Results DMV Pull Notice Support</p> <p>Contact: T: (510) 747-4900 E: hr@alamedaca.gov</p>
Lisa Llewellyn - Safety Coordinator	
<p>Cal OSHA Compliance Safety Committee Safety Related Training Safety Related Policies and Procedures Harassment Training Compliance Workers Comp/Interactive Process</p> <p>Contact: T: (510) 747-4914 E: lllewellyn@alamedaca.gov</p>	