

# City of Alameda

## REQUEST FOR PROPOSAL



## FIRE AND INTRUSION ALARM MONITORING, MAINTENANCE AND REPAIR

Submittal Deadline:

2:00 PM on Wednesday, July 10, 2019

City of Alameda  
Maintenance Service Center  
1616 Fortmann Way  
Alameda, CA 94501

## **I. NOTICE INVITING PROPOSALS**

The City of Alameda Maintenance Service Center (MSC) invites proposals for the Fire and Intrusion Alarm Monitoring, Maintenance and Repair in accordance with the most recent standards set forth by the National Fire Protection Agency (NFPA 72) and the City of Alameda Fire Department Fire Prevention Standards. It is necessary for Proposers to read the information contained in this Request for Proposal (RFP) to understand how to submit the proposal, what documents must accompany the proposal and what legal obligations the Proposer is submitting by providing a successful proposal. Any Proposer that wishes to be considered for this work must submit the information requested in this RFP and, if invited, participate in an interview. Proposals must be received by the City Maintenance Service Center by 2:00 PM on Wednesday, July 10, 2019.

### **SUBMITTAL OF PROPOSAL**

Proposers shall submit two (2) complete double-sided, copies of their proposal and a compact disc or portable hard drive containing a Portable Document File (PDF) proposal. The printed proposals should be on paper containing a minimum of 20% post-consumer recycled content. Proposals must be in a sealed envelope bearing the caption "City of Alameda – "Fire and Intrusion Alarm Monitoring, Maintenance and Repair". Proposals shall be submitted to:

ATTN: Ricardo De La Torre, Public Works Supervisor

City of Alameda

1616 Fortmann Way

Alameda, CA 94501

RE: Fire and Intrusion Alarm Monitoring, Maintenance and Repair

Proposals may be submitted in person at MSC, or by mail, but must be received by 2:00 PM on Wednesday, July 10, 2019. Late proposals will not be considered. The City assumes no responsibility for delays caused by delivery service. Postmarking by the due date will not substitute for actual receipt. Any Proposal received prior to Wednesday, July 10, 2019 may be modified by written addendum or withdrawn by written request from the Proposer to the City up to the official time when all proposals are due.

### **PRE BID MEETING**

We will not be having a pre-bid meeting.

### **CONDITIONS OF REQUEST FOR PROPOSAL**

General Conditions. The City reserves the right to cancel or reject all or a portion or portions of the request for proposals without notice. Further, the City makes no representations that any agreement will be awarded to any organization submitting a proposal. The City reserves the right to reject any and all proposals submitted in response to this request or any addenda thereto.

The City also reserves the right to reject any sub-provider or individual working on the proposed team and to replace the sub-provider or individual with a mutually acceptable replacement.

Liability of Costs and Responsibility. The City shall not be liable for any costs incurred in response to this request for proposals. All costs shall be borne by the person or organization responding to the request. The person or organization responding to the request shall hold the City harmless from any and all liability, claim or expense whatsoever incurred by or on behalf of that person or organization. All submitted material becomes the property of the City of Alameda.

The selected lead service provider will be required to assume responsibility for all services offered in the proposal whether or not they possess them within their organization. The selected lead service provider will be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract. The lead service provider will provide MSC admin with a signed copy of all sub-service provider contracts within 30 days of final execution of contract.

Validity. The proposer agrees to be bound by its proposal for in all respects until one such proposal has been accepted by the City and an agreement fully executed, or until a proposal has been specifically rejected by the City, whichever occurs first, but in no event longer than four (4) months from the date of submission.

Standard Service Provider Agreement. A sample agreement has been provided in **Exhibit A** for the proposer's review and comment. If a proposer wishes to take exception to any of the terms and conditions contained in the Service Provider agreement, these should be identified specifically; otherwise it will be assumed that the proposer is willing to enter into the agreement as it is written. Failure to identify contractual issues of dispute can later be the basis for the City disqualifying a proposer. Any exceptions to terms, conditions, or other requirements must be clearly stated. Otherwise, the City will consider that all items offered are in strict compliance with the RFP, and the successful proposer will be responsible for compliance. The City will consider such exceptions as part of the evaluation process which may constitute grounds for rejection of the proposal. The Service Provider agreement will not be executed by the City without first being signed by the proposer.

Permits and Licenses. Proposer, and all of proposer's sub-providers, at its and/or their sole expense, shall obtain and maintain during the term of any agreement, all appropriate permits, certificates and licenses including, but not limited to, a City Business License which will be required in connection with the performance of services hereunder.

Proposer's Representative. The person signing the proposal must be a legal representative of the firm authorized to bind the firm to an agreement in the event of the award.

Insurance. General Liability, Automobile, Professional Liability, and Worker's compensation insurance are required in the amount set forth in the attached sample Service Provider agreement.

Prevailing Wage. The selected Service Provider will be required to pay the prevailing wage rates in effect on the date this Request for Proposals was first published, pursuant to California law, including California Labor Code sections 1720 through 1861. General prevailing wage rates in Alameda County are on file with the Department of Industrial Relations, and shall be made available to any interested party upon request.

Term of Agreement. The term is expected to be for one (1) year with four (4) options to renew. If mutually agreeable to both parties, the Agreement may be extended on a year-to-year basis. The extension shall be in written form as an amendment to the Agreement. This contract will commence on the date the agreement is approved and awarded by City Council.

Service Provider may apply for a cost adjustment after the first contract year. In order for the rate adjustment to be considered by the City, the Service Provider shall be in full compliance with all of the performance standards as established by this Contract. The rate may be adjusted by the Service Provider as provided herein solely on the basis of the change in the Consumer Price Index for All Urban Consumers



(CPI-U) for the bay area, provided, however, that those adjustments in rates based solely on the change in CPI-U will not exceed five (5) percent per annum. The Service Provider assumes all risks associated with increased costs of service not reflected in the rate adjustments. The Service Provider shall use the CPI-U for the most recent twelve month period prior to the contract's anniversary date.

Execution of Contract. The contract, in form and content satisfactory to the City, will be awarded at a regular City Council meeting (first and third Tuesdays of each month, except August). At least four (4) weeks prior to the anticipated award date, the Service Provider will be notified of apparent award status and requested to provide the documents necessary to complete the contract process. Required documentation shall include three (3) copies of the contract executed by the Service Provider, proof of insurance and Payment and Performance bonds. The Service Provider will be given five (5) business days from the date the City Council awards the contract to obtain the relevant bonds and insurance along with any other documents required for submission.

Confidentiality. The California Public Records Act (Cal. Govt. Code Sections 6250 et seq.) mandates public access to government records. Therefore, unless information is exempt from disclosure by law, the content of any request for explanation, exception, or substitution, response to this RFP, protest, or any other written communication between the City and Proposer, shall be available to the public. The City intends to release all public portions of the proposals following the evaluation process at such time as a recommendation is made to the City Council. If Proposer believes any communication contains trade secrets or other proprietary information that the Proposer believes would cause substantial injury to the Proposer's competitive position if disclosed, the Proposer shall request that the City withhold from disclosure the proprietary information by marking each page containing such proprietary information as confidential. Proposer may not designate its entire proposal as confidential nor designate its Price Sheet as confidential. Submission of a proposal shall indicate that, if Proposer requests that the City withhold from disclosure information identified as confidential, and the City complies with the Proposer's request, Proposer shall assume all responsibility for any challenges resulting from the nondisclosure, indemnify and hold harmless the City from and against all damages (including but not limited to attorney's fees that may be awarded to the party requesting the Proposer information), and pay any and all costs and expenses related to the withholding of Proposer information. Proposer shall not make a claim, sue, or maintain any legal action against the City or its directors, officers, employees, or agents concerning the disclosure, or withholding from disclosure, of any Proposer information. If Proposer does not request that the City withhold from disclosure information identified as confidential, the City shall have no obligation to withhold the information from disclosure and may release the information sought without any liability to the City.

Conflict of Interest. The Proposer warrants and represents that it presently has no interest and agrees that it will not acquire any interest which would present a conflict of interest under California Government Code sections 1090 et seq., or sections 87100 et seq., during the performance of services under any Agreement awarded. The Proposer further covenants that it will not knowingly employ any person having such an interest in the performance of any Agreement awarded. Violation of this provision may result in any Agreement awarded being deemed void and unenforceable.

## **II. SCOPE OF SERVICES**

The purpose of this contract is to provide Fire and Intrusion Alarm Monitoring, Maintenance and Repair. The Service Provider is required to examine carefully the sites and the proposal, specifications and

contract forms for the work contemplated, and it will be assumed that the proposer has investigated and is satisfied as to the conditions to be encountered, as to the character, quality and quantities of work to be performed and materials to be furnished, and as to the requirements of the specifications, the special provisions and the contract. The proposer shall be certified to work on all panels listed for the City of Alameda (see attached list of addresses/panels). The scope of services contained in **Exhibit B** will be referenced and incorporated to the awarded contract for services.

#### IV. PROPOSAL REQUIREMENTS

The Proposer shall include in its proposal, at a minimum, the information outlined below in a manner which demonstrates the Proposer's competence and qualifications for the satisfactory performance of the services identified in this RFP. The Proposer shall attach four separate exhibits, as described below, to the cover letter proposal: (I) Statement of Qualifications (II) Statement of Exceptions, if any, to Standard Service Provider Agreement, (III) Timeline and Plan to take over from current service provider (30 days or less), and (III) Project Pricing.

##### I. Statement of Qualifications

The Proposer shall prepare a statement of qualifications, labeled as Exhibit A in the submitted proposal, which identifies:

- a) The size, stability, and capacity of Service Provider's organization, including, at a minimum, an identification of total number of years in operation, number of employees in the office location which is intended to provide the services described in the Scope of Services, and a description of Service Providers' shop and storage facilities intended to support the City.
- b) An identification of the Service Provider's experience performing services for projects of a similar size, scope, and complexity as the services required by this RFP, including an identification of the number of years' Service Provider has been performing similar services; and the most recent projects for which the Service Provider has performed similar services. The list of recent projects shall include the name, contact person, address, and phone number of each party for whom the service was provided, as well as a description of the service performed, the dollar amount of the contract, and the date of performance.
- c) A list of the Proposer's principals, employees, agents, and sub-service providers which the Proposer intends to assign to this Project. This list shall include a summary of the qualifications (including education, training, certifications licenses, and experience) of each individual; the approximate number of hours each will devote to the Contract; and the type of work to be performed by each individual.
- d) Description of training and safety programs for its field employees.
- e) A statement as to whether the Proposer, either presently or in the past, was involved in any litigation, bankruptcy, or reorganization for any reason? If so, please provide dates and resolution. And a statement if the Proposer or any officer or employee of the company who has a proprietary interest in the Proposer, has ever been disqualified, removed, or otherwise prevented from proposing on, or completing a federal, state, or local government project because of a violation of law or safety regulation and if so, to explain the circumstances.

##### II. Statement of Exceptions, if any, to Standard Service Provider Agreement.

A sample agreement has been provided in **Exhibit A** of this RFP for review. If Service Provider wishes to take exception to any of the terms and conditions contained in the Service Provider agreement,



these should be identified specifically; otherwise include a statement of no exception, labeled as Exhibit B in the submitted proposal. Failure to identify contractual issues of dispute can later be the basis for the City disqualifying a proposer. Any exceptions to terms, conditions, or other requirements must be clearly stated.

III. Time Line for Taking over from Current Service Provider

The current Service Provider for City of Alameda is Protection One dba ADT. The Proposer will prepare a concrete 30-day time line to take over from Protection One and submit with this RFP.

IV. Completed Project Pricing

**Exhibit C** of this RFP contains a Project Pricing sheet. Please complete, sign and label the completed Project Pricing worksheet as Exhibit C of the submitted proposal.

## V. EVALUATION CRITERIA

The City will adhere to the following procedures in evaluating proposals. An Evaluation/Selection Committee (Committee), which may include members of the City's staff and possibly one or more outside experts, will screen and review all proposals. The factors to be considered by the Committee in reviewing the proposals will be:

1. Ability of the Proposer to Carry Out and Manage the Proposed Project (20%)

An assessment of the statement of qualifications, including past experience of the organization in general. Qualities and indicators that will receive consideration include the number and types of projects the organization or its employees have completed; the variety of projects completed and a demonstration of the organization's ability to undertake this project; and the demonstrated ability to work with governmental bodies and a full understanding of applicable laws or regulations that relate to the project.

2. Qualifications (40%)

The qualifications (including education, training, licenses, experience, and past performance) of the Proposer and its agents, employees, and sub-service providers. The City may consider Proposer's timely and accurate performance on contracts of a similar nature.

3. Willingness to Comply with the Proposed Agreement Terms (10%)

A sample agreement is attached. Proposals will be rated based on the exceptions taken to the proposed contract.

4. Cost of Proposal (30%)

Cost, while not determinative, will be considered in the selection process.

Proposals will first be screened to ensure responsiveness to the RFP. The City may reject as non-responsive any proposal that does not include the documents required to be submitted by this RFP. At any time during the evaluation process, the City reserves the right to request clarifications or additional information from any or all Proposers regarding their proposals. The Committee will initially review all responsive written proposals based upon the Evaluation Criteria set forth above. The Committee may also contact references. The City may reject any proposal in which a Proposer's approach, qualifications, or price is not considered acceptable by the City. An unacceptable proposal

is one that would have to be substantially rewritten to make it acceptable. The City may conclude the evaluation process at this point and recommend award. Alternatively, the City may elect to negotiate directly with one or more Proposers to obtain the best result for the City prior to making a recommendation or selection. And lastly, the City may ask selected Service Providers to participate in an oral interview. The individual(s) from Proposer's firm or entity that will be directly responsible for carrying out the contract, if awarded, should be present at the oral interview. In addition to conducting an oral interview, the City may during this stage of the evaluation process also contact and evaluate references, contact any Proposer to clarify any response or request revised or additional information, contact any current users of a Proposer's services, solicit information from any available source concerning any aspect of a proposal, and seek and review any other information deemed pertinent to the evaluation process.

The City may reserves the right to negotiate the terms and conditions of the agreement with the highest ranked firm. Recommendation for award is contingent upon the successful negotiation of final contract terms. If contract negotiations cannot be concluded successfully within a time period determined by the City, the City may terminate negotiations and commence negotiations with the next highest scoring Proposer or withdraw the RFP.

Once the City selects a preferred Proposer, all other Proposers will be notified by the City in writing within fourteen working days of the decision.

## **EXHIBIT A. Standard Agreement and Insurance Requirements**



## **SERVICE PROVIDER AGREEMENT**

THIS SERVICE PROVIDER AGREEMENT ("Agreement") is entered into this \_\_\_\_\_ day of July, 2019, by and between CITY OF ALAMEDA, a municipal corporation (the "City"), and COMPANY, a sole proprietor, whose address is ADDRESS, (the "Provider"), in reference to the following:

### **RECITALS:**

- A. City is a municipal corporation duly organized and validly existing under the laws of the State of California with the power to carry on its business as it is now being conducted under the statutes of the State of California and the Charter of the City.
- B. The City is in need of the following services: Fire and Intrusion Alarm Monitoring, Maintenance and Repair. City staff issued a Request for Proposal (RFP) on June 10, 2019 and after a submittal period of 23 days received \_\_\_\_\_ submitted proposals. Staff reviewed the proposals, interviewed qualified firms and selected the service provider that best meets the City's needs.
- C. Provider possesses the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.
- D. City and Provider desire to enter into an agreement for Fire and Intrusion Alarm Monitoring, Maintenance and Repair, upon the terms and conditions herein.

NOW, THEREFORE, it is mutually agreed by and between the undersigned parties as follows:

### **1. TERM:**

The term of this Agreement shall commence on the \_\_\_\_\_ day of July 2019, and shall terminate on the 30th day of June 2020, unless terminated earlier as set forth herein.

This Agreement may be mutually extended on a year-by-year basis, for up to four (4) additional years, at the sole discretion of the Public Works Director, based, at a minimum, upon satisfactory performance of all aspects of this Agreement. The Public Works Director may submit written notice that the Agreement is to be extended and the compensation adjusted by the Consumer Price Index for the San Francisco Bay area as reported by the U.S. Department of Labor, Bureau of Labor Statistics for the previous calendar year.

### **2. SERVICES TO BE PERFORMED:**

Provider agrees to do all necessary work at its own cost and expense, to furnish all labor, tools, equipment, materials, except as otherwise specified, and to do all necessary work included in Exhibit A as requested. The Provider acknowledges that the work plan included in Exhibit A is tentative and does not commit the City to request Provider to perform all tasks included therein.

**3. COMPENSATION TO PROVIDER:**

a. By the 7<sup>th</sup> day of each month, Provider shall submit to the City an invoice for the total amount of work done the previous month. Pricing and accounting of charges are to be according to the fee schedule as set forth in Exhibit B and incorporated herein by this reference. Extra work must be approved in writing by the City Manager or his/her designee prior to performance and shall be paid on a Time and Material basis as set forth in Exhibit B.

b. The total compensation for the work under this Agreement is not to exceed \$XX,XXX.

**4. TIME IS OF THE ESSENCE:**

Provider and City agree that time is of the essence regarding the performance of this Agreement.

It is agreed by the parties to the Agreement that in case all the work called for under the Agreement is not completed before or upon the expiration of the time limit as set forth in paragraph 1 above, damage will be sustained by the City, and that it is and will be impracticable to determine the actual damage which the City will sustain in the event of and by reason of such delay. It is therefore agreed that the Service Provider will pay to the City the sum of TWO HUNDRED DOLLARS (\$200.00) per day for each and every day's delay beyond the time prescribed to complete the work; and the Service Provider agrees to pay such liquidated damages as herein provided, and in case the same are not paid, agrees that the City may deduct the amount thereof from any money due or that may become due the Service Provider under the Agreement.

It is further agreed that in case the work called for under the Agreement is not finished and completed in all parts and requirements within the time specified, the City shall have the right to extend the time for completion or not, as may seem best to serve the interest of the City; and if the City decides to extend the time limit for the completion of the Agreement, it shall further have the right to charge the Service Provider, his or her heirs, assigns, or sureties, and to deduct from the final payment for the work, all or any part, as it may deem proper, of the actual costs and overhead expenses which are directly chargeable to the Agreement, and which accrue during the period of such extensions.

The Service Provider shall not be assessed with liquidated damages during any delay in the completion of the work caused by an act of God or of the public enemy, acts of the City, fire, flood, epidemic, quarantine restriction, strikes, freight embargoes, and unusually severe weather or delays of sub-service providers due to such causes; provided that the Service Provider shall, within one (1) day from the beginning of such delay, notify the City in writing of the causes of delay. The City shall ascertain the facts in good faith and the extent of the delay, and its findings of the facts thereon shall be final and conclusive.

**5. STANDARD OF CARE:**

Provider agrees to perform all services hereunder in a manner commensurate with the prevailing standards of like professionals or service providers, as applicable, in the San Francisco Bay Area and agrees that all services shall be performed by qualified and experienced personnel who are not employed by the City.

**6. INDEPENDENT PARTIES:**

Provider hereby declares that Provider is engaged as an independent business and Provider agrees to perform the services as an independent Service Provider. The manner and means of conducting the services and tasks are under the control of Provider, except to the extent they are limited by statute, rule or regulation and the express terms of this Agreement. No civil service status or other right of employment will be acquired by virtue of Provider's services. None of the benefits provided by City to its employees, including but not limited to unemployment insurance, workers' compensation plans, vacation and sick leave are available from City to Provider, its employees or agents. Deductions shall not be made for any state or federal taxes, FICA payments, PERS payments, or other purposes normally associated with an employer-employee relationship from any compensation due to Provider. Payments of the above items, if required, are the responsibility of Provider.

**7. IMMIGRATION REFORM AND CONTROL ACT (IRCA):**

Provider assumes any and all responsibility for verifying the identity and employment authorization of all of its employees performing work hereunder, pursuant to all applicable IRCA or other federal, or state rules and regulations. Provider shall indemnify, defend, and hold City harmless from and against any loss, damage, liability, costs or expenses arising from any noncompliance of this provision by Provider.

**8. NON-DISCRIMINATION:**

Consistent with City's policy and state and federal law that harassment and discrimination are unacceptable conduct, Provider agrees that harassment or discrimination directed toward a job applicant, a City employee, or a citizen by Provider or Provider's employee on the basis of race, religious creed, color, national origin, ancestry, handicap, disability, marital status, pregnancy, sex, age, or sexual orientation will not be tolerated. Provider agrees that any and all violations of this provision shall constitute a material breach of this Agreement.

**9. HOLD HARMLESS:**

a. Provider shall indemnify, defend, and hold harmless the City, its City Council, boards, commissions, officials, employees, and volunteers ("**Indemnitees**") from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorneys' fees ("**Claims**"), arising from or in any manner connected to Provider's negligent act or omission, whether alleged or actual, regarding performance of services or work conducted or performed pursuant to this Agreement. If Claims are filed against Indemnitees which allege negligence on behalf of the Provider, Provider shall have no right of reimbursement against Indemnitees for the costs of defense even if negligence is not found on the part of Provider. However, Provider shall not be obligated to indemnify Indemnitees from Claims arising from the sole negligence or willful misconduct of Indemnitees.



10. INSURANCE:

a. On or before the commencement of the terms of this Agreement, Provider shall furnish the City's Risk Manager with certificates showing the type, amount, class of operations covered, effective dates and dates of expiration of insurance coverage in compliance with subsections 10A, B, C and D. Such certificates, which do not limit Provider's indemnification, shall also contain substantially the following statement:

"Should any of the above insurance covered by this certificate be canceled or coverage reduced before the expiration date thereof, the insurer affording coverage shall provide ten (10) days' advance written notice to the City of Alameda. Attention: Risk Manager."

b. It is agreed that Provider shall maintain in force at all times during the performance of this Agreement all appropriate coverage of insurance required by this Agreement with an insurance company that is acceptable to City and licensed to do insurance business in the State of California. Endorsements naming the City, its City Council, boards, commissions, officials, employees, and volunteers as additional insured shall be submitted with the insurance certificates.

A. COVERAGE:

Provider shall maintain the following insurance coverage:

(1) Workers' Compensation:

Statutory coverage as required by the State of California.

(2) Liability:

Commercial general liability coverage in the following minimum limits:

Bodily Injury:                   \$1,000,000 each occurrence  
                                      \$2,000,000 aggregate - all other

Property Damage:           \$1,000,000 each occurrence  
                                      \$2,000,000 aggregate

If submitted, combined single limit policy with aggregate limits in the amounts of \$2,000,000 will be considered equivalent to the required minimum limits shown above.

(3) Automotive:

Comprehensive automobile liability coverage (any auto) in the following minimum limits:

Bodily injury:                   \$1,000,000 each occurrence  
Property Damage:           \$1,000,000 each occurrence

or

Combined Single Limit:   \$2,000,000 each occurrence

**B. SUBROGATION WAIVER:**

Provider agrees that in the event of loss due to any of the perils for which it has agreed to provide comprehensive general and automotive liability insurance, Provider shall look solely to its insurance for recovery. Provider hereby grants to City, on behalf of any insurer providing comprehensive general and automotive liability insurance to either Provider or City with respect to the services of Provider herein, a waiver of any right to subrogation which any such insurer of said Provider may acquire against City by virtue of the payment of any loss under such insurance.

**C. FAILURE TO SECURE:**

If Provider at any time during the term hereof should fail to secure or maintain the foregoing insurance, City shall be permitted to obtain such insurance in the Provider's name or as an agent of the Provider and shall be compensated by the Provider for the costs of the insurance premiums at the maximum rate permitted by law and computed from the date written notice is received that the premiums have not been paid.

**D. ADDITIONAL INSURED:**

City, its City Council, boards, commissions, officials, employees, and volunteers shall be named as an additional insured under all insurance coverages, except worker's compensation and professional liability insurance. The naming of an additional insured shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured. An additional insured named herein shall not be held liable for any premium, deductible portion of any loss, or expense of any nature on this policy or any extension thereof. Any other insurance held by an additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance provided by this policy.

**E. SUFFICIENCY OF INSURANCE:**

The insurance limits required by City are not represented as being sufficient to protect Provider. Provider is advised to consult Provider's insurance broker to determine adequate coverage for Provider.

**11. CONFLICT OF INTEREST:**

Provider warrants that it is not a conflict of interest for Provider to perform the services required by this Agreement. Provider may be required to fill out a conflict of interest form if the services provided under this Agreement requires Provider to make certain governmental decisions or serve in a staff capacity as defined in Title 2, Division 6, Section 18700 of the California Code of Regulations.

**12. PROHIBITION AGAINST TRANSFERS:**

a. Provider shall not assign, sublease, hypothecate, or transfer this Agreement, or any interest therein, directly or indirectly, by operation of law or otherwise, without prior written consent of the City Manager. Provider shall submit a written request for consent to transfer to the City Manager at least thirty (30) days in advance of the desired transfer. The City Manager may consent or reject such request in his/her sole and absolute discretion. Any attempt to do so without said consent shall be null and void, and any assignee, sublessee, hypothecate or transferee shall

acquire no right or interest by reason of such attempted assignment, hypothecation or transfer. However, claims for money against the City under this Agreement may be assigned by Provider to a bank, trust company or other financial institution without prior written consent.

b. The sale, assignment, transfer or other disposition of any of the issued and outstanding capital stock of Provider, or of the interest of any general partner or joint venturer or syndicate member or cotenant, if Provider is a partnership or joint venture or syndicate or cotenancy, which shall result in changing the control of Provider, shall be construed as an assignment of this Agreement. Control means fifty percent or more of the voting power of the corporation.

### **13. APPROVAL OF SUB-PROVIDERS:**

a. Only those persons and/or businesses whose names and resumes are attached to this Agreement shall be used in the performance of this Agreement. However, if after the start of this Agreement, Provider wishes to use sub-providers, at no additional costs to the City, then Provider shall submit a written request for consent to add sub-providers including the names of the sub-providers and the reasons for the request to the City Manager at least five (5) days in advance. The City Manager may consent or reject such requests in his/her sole and absolute discretion.

b. Each sub-provider shall be required to furnish proof of workers' compensation insurance and shall also be required to carry general, automobile and professional liability insurance (as applicable) in reasonable conformity to the insurance carried by the Provider. In addition, any tasks or services performed by sub-providers shall be subject to each provision of this Agreement.

c. The requirements in this Section 13 shall not apply to persons who are merely providing materials, supplies, data or information which the Provider then analyzes and incorporates into its work product.

### **14. PERMITS AND LICENSES:**

Provider, at its sole expense, shall obtain and maintain during the term of this Agreement, all appropriate permits, certificates and licenses, including a City Business License that may be required in connection with the performance of the services and tasks hereunder.

### **15. REPORTS:**

a. Each and every report, draft, work product, map, record and other document produced, prepared or caused to be prepared by Provider pursuant to or in connection with this Agreement shall be the exclusive property of City.

b. No report, information or other data given to or prepared or assembled by Provider pursuant to this Agreement shall be made available to any individual or organization by Provider without prior approval of the City Manager or his/her designee.

c. Provider shall, at such time and in such form as City Manager or his/her designee may require, furnish reports concerning the status of services and tasks required under this Agreement.



**16. RECORDS:**

a. Provider shall maintain complete and accurate records with respect to the services, tasks, work, documents and data in sufficient detail to permit an evaluation of the Provider's performance under the Agreement, as well as maintain books and records related to sales, costs, expenses, receipts and other such information required by City that relate to the performance of the services and tasks under this Agreement (collectively the "**Records**").

b. All Records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Provider shall provide free access to the Records to the representatives of City or its designees during regular business hours upon reasonable prior notice. The City has the right to examine and audit the Records, and to make copies or transcripts therefrom as necessary, and to allow inspection of all proceedings and activities related to this Agreement. Such Records, together with supporting documents, shall be kept separate from other documents and records and shall be maintained by Provider for a period of three (3) years after receipt of final payment.

c. If supplemental examination or audit of the Records is necessary due to concerns raised by City's preliminary examination or audit of records, and the City's supplemental examination or audit of the records discloses a failure to adhere to appropriate internal financial controls, or other breach of this Agreement or failure to act in good faith, then Provider shall reimburse the City for all reasonable costs and expenses associated with the supplemental examination or audit.

**17. NOTICES:**

a. All notices shall be in writing and delivered: (i) by hand; or (ii) sent by registered, express, or certified mail, with return receipt requested or with delivery confirmation requested from the U.S. postal service; or (iii) sent by overnight or same day courier service at the party's respective address listed in this Section.

b. Each notice shall be deemed to have been received on the earlier to occur of: (x) actual delivery or the date on which delivery is refused; or (y) three (3) days after notice is deposited in the U.S. mail or with a courier service in the manner described above (Sundays and City holidays excepted).

c. Either party may, at any time, change its notice address (other than to a post office box address) by giving the other party three (3) days prior written notice of the new address.

d. All notices, demands, requests, or approvals from Provider to City shall be addressed to City at:

City of Alameda  
Maintenance Service Center  
1616 Fortmann Way  
Alameda, CA 94501  
ATTENTION: Ricardo De La Torre, Public Works Supervisor  
Ph: (510) 747-7900 / Fax: (510) 521-8762

e. All notices, demands, requests, or approvals from City to Provider shall be addressed to Provider at:

NAME  
COMPANY  
ADDRESS  
CITY  
PHONE/FAX

**18. SAFETY:**

a. The Provider will be solely and completely responsible for conditions of all vehicles owned or operated by Provider, including the safety of all persons and property during performance of the services and tasks under this Agreement. This requirement will apply continuously and not be limited to normal working hours. In addition, Provider will comply with all safety provisions in conformance with U.S. Department of Labor Occupational Safety and Health Act, any equivalent state law, and all other applicable federal, state, county and local laws, ordinances, codes, and any regulations that may be detailed in other parts of the Agreement. Where any of these are in conflict, the more stringent requirements will be followed. The Provider's failure to thoroughly familiarize itself with the aforementioned safety provisions will not relieve it from compliance with the obligations and penalties set forth herein.

b. The Provider will immediately notify the City within 24 hours of any incident of death, serious personal injury or substantial property damage that occurs in connection with the performance of this Agreement. The Provider will promptly submit to the City a written report of all incidents that occur in connection with this Agreement. This report must include the following information: (i) name and address of injured or deceased person(s); (ii) name and address of Provider's employee(s) involved in the incident; (iii) name and address of Provider's liability insurance carrier; (iv) a detailed description of the incident; and (v) a police report.

**19. TERMINATION:**

a. In the event Provider fails or refuses to perform any of the provisions hereof at the time and in the manner required hereunder, Provider shall be deemed in default in the performance of this Agreement. If such default is not cured within two (2) business days after receipt by Provider from City of written notice of default, specifying the nature of such default and the steps necessary to cure such default; City may thereafter immediately terminate the Agreement forthwith by giving to the Provider written notice thereof.

b. The foregoing notwithstanding, City shall have the option, at its sole discretion and without cause, of terminating this Agreement by giving seven (7) days' prior written notice to Provider as provided herein.

c. Upon termination of this Agreement either for cause or for convenience, each party shall pay to the other party that portion of compensation specified in this Agreement that is earned and unpaid prior to the effective date of termination. The obligation of the parties under this Section 19.c. shall survive the expiration or early termination of this Agreement.

**20. ATTORNEY'S FEES:**

In the event of the bringing of any action or suit by a party hereto against the other party by reason of any breach of any covenants, conditions, obligation or provision arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all of its costs and expenses of the action or suit, including reasonable attorneys' fees, experts' fees, all court costs and other costs of action incurred by the prevailing party in connection with the prosecution or defense of such action and enforcing or establishing its rights hereunder (whether or not such action is prosecuted to a judgment). For the purposes of this Agreement, reasonable fees of attorneys of the Alameda City Attorney shall be based on the fees regularly charged by private attorneys with the equivalent number of years of experience in the subject matter area of the law for which the Alameda City Attorney's services were rendered who practice in Alameda County in law firms with approximately the same number of attorneys as employed by the Alameda City Attorney's Office.

**21. COMPLIANCE WITH ALL APPLICABLE LAWS:**

During the Term of this Agreement, Provider shall keep fully informed of all existing and future state and federal laws and all municipal ordinances and regulations of the City of Alameda which affect the manner in which the services or tasks are to be performed by the Provider, as well as all such orders and decrees of bodies or tribunals having any jurisdiction or authority over the same. Provider shall comply with all applicable laws, state and federal and all ordinances, rules and regulations enacted or issued by City.

**22. CONFLICT OF LAW:**

This Agreement shall be interpreted under, and enforced by the laws of the State of California without regard to any choice of law rules which may direct the application of laws of another jurisdiction. The Agreement and obligations of the parties are subject to all valid laws, orders, rules, and regulations of the authorities having jurisdiction over this Agreement (or the successors of those authorities.) Any suits brought pursuant to this Agreement shall be filed with the courts of the County of Alameda, State of California.

**23. WAIVER:**

A waiver by City of any breach of any term, covenant, or condition contained herein shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained herein, whether of the same or a different character.

**24. INTEGRATED CONTRACT:**

The Recitals and Exhibits are a material part of this Agreement and are expressly incorporated herein. This Agreement represents the full and complete understanding of every kind or nature whatsoever between the parties hereto, and all preliminary negotiations and agreements of whatsoever kind or nature are merged herein. No verbal agreement or implied covenant shall be held to vary the provisions hereof. Any modification of this Agreement will be effective only by written execution signed by both City and Provider.

**25. DEPARTMENT OF INDUSTRIAL RELATIONS COMPLIANCE AND PREVAILING WAGE REQUIREMENTS ON PUBLIC WORKS PROJECTS:**



Effective January 1, 2015, no Service Provider or SubService Provider may be listed on a bid proposal for a public works project (submitted after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5 (with the limited exceptions from this requirement for bid purposed only under Labor code Section 1771.1(a)). Register at <https://efiling.dir.ca.gov/PWCR>

No Service Provider or SubService Provider may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The Prime Service Provider is required to post job site notices prescribed by regulations. See 8 Calif. Code Regulation §16451(d).

Effective April 1, 2015, All Service Providers and SubService Providers must furnish electronic certified payroll records directly to the Labor Commissioner at: <https://apps.dir.ca.gov/ecpr/das/altlogin>

**26. REGISTRATION OF CONTRACTORS:**

Before submitting bids, contractors shall be licensed in accordance with the provisions of Chapter 9, Division 3, of the Business and Professional Code of the State of California.

**27. PCC SECTION 9204 SUMMARY - CLAIMS SUBMITTED BETWEEN 01-01-2017 AND 01-01-2020.:**

Notwithstanding anything else to the contrary stated in the Information For Bidders (IFB) or the Contract Documents, all claims, regardless of dollar amount, submitted between January 1, 2017 and January 1, 2020 shall be governed by PCC Section 9204 and this section.

The following provisions and procedures shall apply:

A. For the purposes of this section, the term "Claim", "Service Provider", "mediation", "Public Entity" "Public works project" and "SubService Provider" shall have the meaning provided for in PCC Section 9204.

B. Service Provider shall submit each Claim (whether for a time extension, payment for money or damages) in writing and in compliance with PCC Section 9204. Service Provider must include reasonable documentation to support each claim.

C. Upon receipt of a Claim, the City shall conduct a reasonable review and respond in writing within 45 days of receipt and shall identify in a written statement what portions of the claim are disputed and undisputed. Undisputed portions of the Claim shall be process and paid within 60 days of the written statement. Undisputed amounts not paid in a timely manner shall bear interest at 7% per annum. The City and Service Provider may mutually agree to extend the 45 day response time.

D. If the City needs approval from the City Council to provide a written statement, the 45 days may be extended to 3 days following the next duly noticed public meeting pursuant to PCC Section 9204(d)(1)(C).

E. If the City fails to timely respond to a Claim or if Service Provider disputes the City's response, Service Provider may submit a written demand for an informal meet and confer conference with the City to settle the issues in dispute. The demand must be sent via registered or certified mail, return receipt requested. Upon receipt, the City shall schedule the conference within 30 days.

F. Within 10 business days following the informal meet and confer conference, the City shall submit to Service Provider a written statement describing any issues remaining in dispute and that portion which is undisputed. Undisputed portions of the Claim shall be process and paid within 60 days of the written statement. Undisputed amounts not paid in a timely manner shall bear interest at 7% per annum. The issues remaining in dispute shall be submitted to non-binding mediation. If the City and Service Provider mutually agree on a mediator, each party shall pay equal portions of all associated costs. If within 10 business days, the City and Service Provider cannot agree on a mediator, each party shall select a mediator (paying all costs associated with their selected mediator), and those mediators shall select a qualified neutral third party to mediate the disputed issues. The City and Service Provider shall pay equal portions of all associated costs of such third party mediator.

G. Unless otherwise agreed by the City and Service Provider, any mediation conducted hereunder shall excuse any further obligation under Public Contract Code Section 20104.4 to mediate after litigation has commenced.

H. The City reserves all rights and remedies that it has pursuant to the Construction Contract, plans and specification, at law or in equity which are not in conflict with PCC 9204.

I. This Section shall be automatically extended if legislation is lawfully passed which extends the terms of Public Contract Code Section 9204 beyond January 1, 2020.

## **28. CAPTIONS:**

The captions in this Agreement are for convenience only, are not a part of the Agreement and in no way affect, limit or amplify the terms or provisions of this Agreement.

*Signatures on next page*

IN WITNESS WHEREOF, the parties have caused the Agreement to be executed on the day and year first above written.

COMPANY

CITY OF ALAMEDA  
A Municipal Corporation

\_\_\_\_\_  
NAME  
TITLE

\_\_\_\_\_  
Eric J. Levitt  
City Manager

RECOMMENDED FOR APPROVAL

\_\_\_\_\_  
NAME  
TITLE

\_\_\_\_\_  
Liam Garland  
Public Works Director

APPROVED AS TO FORM:  
City Attorney

\_\_\_\_\_  
Lisa Maxwell  
Assistant City Attorney



POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY  
CG 20 10 10 93

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED - OWNERS, LESSEES or PROVIDERS FORM B

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### SCHEDULE

Name of Person or Organization:

City of Alameda  
Public Works Department  
Alameda Point, Building 1  
950 West Mall Square, Room 110  
Alameda, CA 94501-7558

**SAMPLE**  
(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.

#### REF:

**The City of Alameda, its City Council, boards and commissions, officers & employees are additional insured for work done on their behalf by the named insured.**

#### PRIMARY INSURANCE:

IT IS UNDERSTOOD AND AGREED THAT THIS INSURANCE IS PRIMARY AND ANY OTHER INSURANCE MAINTAINED BY THE ADDITIONAL INSURED SHALL BE EXCESS ONLY AND NOT CONTRIBUTING WITH THIS INSURANCE.

#### SEVERABILITY OF INTEREST:

IT IS AGREED THAT EXCEPT WITH RESPECT TO THE LIMIT OF INSURANCE, THIS COVERAGE SHALL APPLY AS IF EACH ADDITIONAL INSURED WERE THE ONLY INSURED AND SEPARATELY TO EACH INSURED AGAINST WHOM CLAIM IS MADE OR SUIT IS BROUGHT.

#### WAIVER OF SUBROGATION:

IT IS UNDERSTOOD AND AGREED THAT THE COMPANY WAIVES THE RIGHT OF SUBROGATION AGAINST THE ABOVE ADDITIONAL INSURED (S), BUT ONLY AS RESPECTS THE JOB OR PREMISES DESCRIBED IN THE CERTIFICATE ATTACHED HERETO.

#### NOTICE OF CANCELLATION:

IT IS UNDERSTOOD AND AGREED THAT IN THE EVENT OF CANCELLATION OF THE POLICY FOR ANY REASON OTHER THAN NON-PAYMENT OF PREMIUM, 30 DAYS WRITTEN NOTICE WILL BE SENT TO THE CERTIFICATE HOLDER BY MAIL. IN THE EVENT THE POLICY IS CANCELED FOR NON-PAYMENT OF PREMIUM, 10 DAYS WRITTEN NOTICE WILL BE SENT TO THE ABOVE.

POLICY NUMBER:

COMMERCIAL AUTO  
CG 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## DESIGNATED INSURED

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM  
GARAGE COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM  
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provisions of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Endorsement Effective:	Countersigned By:
Named Insured:	(Authorized Representative)

Name of Person or Organization:

City of Alameda  
Public Works Department  
950 West Mall Square, Room 110  
Alameda, CA 94501-7558

SCHEDULE

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.

REF:

The City of Alameda, its City Council, boards and commissions, officers, employees and volunteers are additional insured for work done on their behalf by the named insured.

NOTICE OF CANCELLATION:

IT IS UNDERSTOOD AND AGREED THAT IN THE EVENT OF CANCELLATION OF THE POLICY FOR ANY REASON OTHER THAN NON-PAYMENT OF PREMIUM, 30 DAYS WRITTEN NOTICE WILL BE SENT TO THE CERTIFICATE HOLDER BY MAIL. IN THE EVENT THE POLICY IS CANCELED FOR NON-PAYMENT OF PREMIUM, 10 DAYS WRITTEN NOTICE WILL BE SENT TO THE ABOVE.

## **EXHIBIT B. Scope of Services**

**Exhibit B**  
**Scope of Services and Project Specifications**  
**Fire and Intrusion Alarm Monitoring, Maintenance and Repair**

Service Provider shall maintain the alarm systems and associated equipment in good operating condition in accordance with manufacturer's specifications and in a fashion that maximize performance, safety, and life span of the area and equipment:

Service Provider shall provide all work and materials as described in this Scope of Services, which shall include all labor, transportation, supplies, materials, parts, tools, scaffolding, machinery, hoists, employee safety equipment, equipment, lubricants, supervision, applicable taxes, and all other work and materials required under this Agreement. All work shall be done in a first class, complete and clean workmanlike manner, conforming to best industry practices, and in conformance with all applicable original manufacturer's specifications. Service Provider shall facilitate proactive preventive maintenance, maximize equipment life and maximize beneficial usage of the elevator equipment covered by this Agreement.

Service Provider shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with services and shall comply with all applicable safety laws, good industry standards, take all reasonable precautions for safety of the public, property tenants, and employees, City employees, and other persons on or about the property site.

Service Provider shall be responsible, at no additional cost to the City, for executing all paperwork to the State of California and any other agencies necessary.

"Monitoring and Fire Servicing" shall mean regular full service maintenance and repairs of a fire suppression system and monitoring including: inspections; adjustments and maintenance of the monitoring devices, including repair and replacement of components and equipment; maintenance of schedules and records; stocking of materials; and housekeeping, as defined below, to ensure an fire suppression system is functioning in good working order and meets all industry standards and manufacturer's specifications. Each "Alarm and Fire System Servicing" shall include the following:

Payment for work done under the contract shall be made on the basis of the Bidders Proposal (see Exhibit B). Payment for work done shall be made on a monthly basis for the previous month's work. Service Provider shall submit a monthly bill. The value of any work not completed or not satisfactorily completed as determined by the Public Works Superintendent or designee, shall be deducted from the payment for that month's work. In the event the contract includes a partial month, the Service Provider shall receive payment on pro-rata basis for the work completed. In the event that additional areas of work are added, payment will be made for

the increased area prorated on the basis of the added area and the time remaining on the contract.

CITY HALL	2263 Santa Clara	24 Hour Alarm Monitoring (Panic)
FIRE STATION #4	2595 Mecartney	Inspection
FIRE STATION #4	2595 Mecartney	24 Hour Alarm Monitoring
POLICE STATION	1555 Oak St	Inspection
POLICE STATION	1555 Oak St	24 Hour Alarm Monitoring
POLICE EVIDENCE	1851 Monarch (AP)	24 Hour Alarm Monitoring
POLICE EVIDENCE	1851 Monarch (AP)	Inspection
MAINTENANCE SERVICE CENTER	1616 Fortmann Way	Inspection
MAINTENANCE SERVICE CENTER	1616 Fortmann Way	24 Hour Alarm Monitoring
WEST END LIBRARY	788 Santa Clara	Inspection
WEST END LIBRARY	788 Santa Clara	24 Hour Alarm Monitoring
CARNEGIE BUILDING	2264 Santa Clara	24 Hour Alarm Monitoring
CITY HALL WEST	950 W. Mall Square	Inspection
ALAMEDA RECREATION & PARK	2226 Santa Clara Ave	24 Hour Alarm Monitoring
FLEET SERVICE GARAGE	2040 Grand Street	24 Hour Alarm Monitoring
EMERGENCY OPERATIONS CENTER	1809 Grand Street	24 Hour Alarm Monitoring
CIVIC CENTER PARKING GARAGE	1416 Oak St	Inspection
CIVIC CENTER PARKING GARAGE	1416 Oak St	24 Hour Alarm Monitoring
BUILDING 2 WING 2 (AP)	1025 West Midway	24 Hour Alarm Monitoring
AFD BUILDING 6 OFFICE	950 W Ranger	24 Hour Alarm Monitoring
BUILDING 6 (AP)	950 W Ranger	24 Hour Alarm Monitoring
CITY HALL	2263 Santa Clara, Finance	24 Hour Alarm Monitoring
CITY HALL	2263 Santa Clara	Inspection



MASTICK SENIOR CENTER	1155 Santa Clara Ave	Inspection
MASTICK SENIOR CENTER	1155 Santa Clara Ave	24 Hour Alarm Monitoring
THE CITY OF ALAMEDA/BAYPORT	301 Jack London Ave	24 Hour Alarm Monitoring
VETERANS HALL	2203 Central Ave	Inspection
VETERANS HALL	2203 Central Ave	24 Hour Alarm Monitoring

Project Pricing, **Exhibit C**, is based on a monthly price (monthly cost is inclusive of labor and materials), as defined below. In addition, the Service Provider shall provide labor rates for Emergency Call Out Services, as defined in this scope, during Business and Non-Business Hours/Holidays. The City does not pay a truck charge.

#### **Preventative Maintenance and Special Testing Program**

Service Provider will service equipment described in this Scope on a regularly scheduled basis. These services will be performed during normal working days and hours, which are defined as Monday through Friday, 7:00 a.m. to 5:00 p.m. (except scheduled holidays). All work performed before or after normal business work days and hours shall be considered "after hours." Service Provider will perform the following services:

New Year's Day	Wednesday, January 1, 2020
Dr. Martin Luther King Jr. Day	Monday, January 13, 2020
President's Day	Monday, February 17, 2020
Memorial Day	Monday, May 25, 2020
Independence Day	Friday, July 3, 2020
Labor Day	Monday, September 2, 2019
Veteran's Day	Monday, November 11, 2019
Thanksgiving Day	Thursday, November 28, 2019
Day after Thanksgiving Day	Friday, November 29, 2019
Christmas Day	Wednesday, December 25, 2019

The following City events are planned for Calendar Year 2019:

<b><u>Event</u></b>	<b><u>Date</u></b>
---------------------	--------------------

Farmer's Market	Tuesday and Saturday (year-round) 9 a.m. to 1 pm
Spring Festival (Park Street)	May 12 and 13, 2019
Neptune Jam (Webster Street)	June 16 and 17, 2019
July 4 <sup>th</sup> Parade	July 4, 2019
Art and Wine Faire (Park Street)	July 27 and 28, 2019
Classic Car Show (Park Street)	October 12, 2019
Trick or Treat at Webster Street	October 31, 2019
Santa on Webster Street	TBD

Service Provider Personnel: Service Provider shall provide competent, licensed, and qualified service people on site, in a timely manner, fully equipped with all tools and parts necessary to maintain and repair the specified unit(s). All work shall be performed by skilled personnel, mechanics and apprentices/helpers directly employed and supervised by the Service Provider. Only qualified journeymen, shall be allowed to perform service or maintenance work. Apprentices and helpers must work under the direct supervision of a journeyman mechanic. All service calls will be addressed within four (4) hours of the call on the same day at the normal hourly rate.

In the event that the City becomes dissatisfied with the performance of any person assigned to perform services under this agreement Service Provider agrees upon request from the City's representative to promptly assign other qualified personnel to perform these services.

Service Provider's service personnel shall wear uniforms which bear Service Provider's name or other appropriate symbol which identifies them as employees of the Service Provider and such uniforms shall be clean and in good condition. Service Provider's personnel shall have available, photo identification that confirms their current employment with the Service Provider.

Monitoring and Fire Service - Fire System- Consist of Inspections, Testing and Studies mandated by the National Fire Protection Administration and the State Fire Marshal Codes, which are regulated and enforced by our local Alameda Fire Chief.

Alarm notices- Monitoring is scheduled by means of a signaled receiving notification service by the Service Provider. Service Provider's central system shall receive an alarm signal from owner system and shall notify the First Responsive Person. The First Responsive Person will be the Alameda Police Department who are identified as the 24-hour contact for the City of Alameda.

The system is sensor based with no visual monitoring or site visits by the monitoring agency; as it pertains to NFPA 12.3.4. Lease of equipment for selective sites with wireless cell phone technology are additional services, which the contactor shall provide.

**Monitoring Services (Remote) F=Fire I=Intrusion**

CITY HALL	2263 Santa Clara	24 Hour Alarm Monitoring (Panic)
FIRE STATION #4	2595 Mecartney	24 Hour Alarm Monitoring F
POLICE STATION	1555 Oak St	24 Hour Alarm Monitoring F
POLICE EVIDENCE	1851 Monarch (AP)	24 Hour Alarm Monitoring I
MAINTENANCE SERVICE CENTER	1616 Fortmann Way	24 Hour Alarm Monitoring F&I
WEST END LIBRARY	788 Santa Clara	24 Hour Alarm Monitoring F
CARNEGIE BUILDING	2264 Santa Clara	24 Hour Alarm Monitoring
ALAMEDA RECREATION & PARK	2226 Santa Clara Ave	24 Hour Alarm Monitoring I
FLEET SERVICE GARAGE	2040 Grand Street	24 Hour Alarm Monitoring
EMERGENCY OPERATIONS CENTER	1809 Grand Street	24 Hour Alarm Monitoring
CIVIC CENTER PARKING GARAGE	1416 Oak St	24 Hour Alarm Monitoring F
BUILDING 2 WING 2 (AP)	1025 West Midway	24 Hour Alarm Monitoring I
AFD BUILDING 6 OFFICE	950 W Ranger	24 Hour Alarm Monitoring F&I
BUILDING 6 (AP)	950 W Ranger	24 Hour Alarm Monitoring
CITY HALL	2263 Santa Clara, Finance	24 Hour Alarm Monitoring F&I
MASTICK SENIOR CENTER	1155 Santa Clara Ave	24 Hour Alarm Monitoring F
THE CITY OF ALAMEDA/BAYPORT	301 Jack London Ave	24 Hour Alarm Monitoring F
VETERANS HALL	2203 Central Ave	24 Hour Alarm Monitoring F

**Periodic Testing & Inspections**

FIRE STATION #4	2595 Mecartney	Fire T&I    Semi-Annual Inspection
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		Quarterly, Annual and 5-Year
POLICE STATION	1555 Oak St	Fire T&I    Semi-Annual Inspection Quarterly, Annual and 5-Year Halon
POLICE EVIDENCE	1851 Monarch (AP)	Fire T&I    Semi-Annual Inspection
MAINTENANCE SERVICE CENTER	1616 Fortmann Way	Fire T&I    Semi-Annual Inspection Quarterly, Annual and 5-Year
WEST END LIBRARY	788 Santa Clara	Fire T&I    Semi-Annual Inspection
ALAMEDA RECREATION & PARK	2226 Santa Clara Ave	Fire T&I    Semi-Annual Inspection
CITY HALL WEST	950 W. Mall Square	Fire T&I    Semi-Annual Inspection
CIVIC CENTER PARKING GARAGE	1416 Oak St	Fire T&I    Semi-Annual Inspection
BUILDING 6 (AP)	950 W Ranger	Fire T&I    Semi Annual Inspection
CITY HALL	2263 Santa Clara	Fire T&I    Semi-Annual Inspection Quarterly, Annual and 5-Year
MASTICK SENIOR CENTER	1155 Santa Clara Ave	Fire T&I    Semi-Annual Inspection Ansul
THE CITY OF ALAMEDA/BAYPORT	301 Jack London Ave	Fire T&I    Semi-Annual Inspection UL Certificate    Annual
VETERANS HALL	2203 Central Ave	Fire T&I    Semi-Annual Inspection

### Service Description

#### Monitoring

1. Alarm notices
2. Intrusion
3. Fire System

Fire System compliance is the bulk of the agreement

1. Quarterly inspections- 4 times per year
  2. Annual Test
  3. 5 year Certification- one per indicate venue over the entire five-year contract
  4. Semi-annual test are required 2 times per year for all systems
  5. Hydraulic Nameplate
1. Alarm notices- Monitoring is schedule by means of a signaled receiving notification service by the Service Provider. The Service Provider's central system shall receive an alarm signal from owner system and shall notify the First Responsive Person. The First Responsive Person will be the Alameda Police Department who are identified as the 24-hour contact for the City of Alameda. The system is sensor based with no visual monitoring or site visits by the monitoring agency; as it pertains to NFPA 12.3.4.
  2. Intrusion- Breaches of entries without permission from the authorizing agency at any given site or time. The alarm intrusion warnings are meant to identify a monitoring breach not necessary identifying a wrongful entry.
  3. Fire System Monitoring- Consist of remote monitoring of the fire prevention system.
  4. In compliance with NFPA 25 the requirement will hinge on the direction from the local Fire Chief.

**See Attachment for listing of equipment and permits at each location.**

Applicable NFPA Fire System requirements:

Inspections- Constitute a visual examination of equipment, devices and conditions assuring acceptable set standards established by regulating agency along with added measures by the City.

Inspections, Testing mandated by the National Fire Protection Administration and the State Fire Marshal Codes, which are regulated and enforced by our local Alameda Fire Chief are all covered within this agreement.

Documenting both acceptable statuses through a written report, memorizing the examination through means of a written official report. The report must state the satisfactory system conditions, the examiner, qualifications and mandates met on a standardized form by a certified fire system personnel. A non-satisfactory report shall accompany recommended repairs.

All inspections, testing and ongoing monitoring will identify deficiencies and make the recommended corrective actions and formal proposal to replace or repair deficiencies. All



inspections repairs and testing of fire system will require the proper documentation from a certified agency/personnel to conduct the required operation and remain compliant with mandates.

Special provisions: NFPA 25, hydraulic stand pipe Nameplate.

Pursuant to the Business and Professions Code § 7048, a State Fire Marshal "A" Licensed company may repair a water based fire protection system up to the \$500 limit for labor, materials, and all other items specified by the Contractors State Licensing Board.

Ansul Fire Suppression- ANSUL® extinguishing agent options include dry chemicals for conventional Class A-B-C fires; dry powder agents for Class D fires found in sodium, potassium and magnesium; and specialty agents for metal alkyls and lithium fires. One site is equipped with Ansul Fire Suppression, which requires annual testing.

Halon Fire Suppression- A carbon dioxide fire extinguisher will be most effective on Class B and C fires. Since the gas disperses quickly, this type of fire extinguisher is only effective from 3 to 8 feet. The carbon dioxide is stored as a compressed liquid in the fire extinguisher; as it expands, it cools the surrounding air. The cooling will often cause ice to form around the "horn" where the gas is expelled from the extinguisher. Since the fire could re-ignite, continue to apply the agent even after the fire appears to be out. One site is equipped with the Halon system, which requires annual testing.

Fire inspection not included in NFPA 25 but required by local inspections are Fire Extinguisher up to date compliance testing and labeling. Exit plan updates for any modifications to existing facilities

### **Record Keeping**

All record keeping documentation shall represent a status and information required to meet the NFPA mandates at a minimum. Documentation shall consist of recording specifications, terms and conditions of the mandated testing, monitoring and inspections required of the City of Alameda. Including scope of work performed, the licensed inspector and the respective site, building. The document shall bare the Required Fire Marshal Certificate stating the type of system with all the current relevant information; testing, inspection or maintenance.

### **Upon award of contract:**

The Service Provider shall review and revise the Alarm, Fire System Schedule as needed within forty-five (45) working days after notification of award. The following specific points shall be addressed in the Alarm Management Plan:

Management Objectives of the Plan: Establish a communication and accountability system between the Service Provider and the City of Alameda and clarify expectations of site visits, alarm response time monitoring and service frequency, timing and other issues;

Record keeping System: Describe data to be collected and provide a sample monitoring form designed to track relevant data on fire systems, facility locations, conflicts with scheduled work, needed repairs to the structures. This is to be submitted to the designate City agent on a monthly basis as minimal rate, more frequency as schedule with the City agent.

### **Quality Control Program**

An inspection system covering all the services stated in this contract. A checklist used in inspecting contract performance during regularly scheduled or unscheduled inspections. The checklist shall include every area of operation serviced by the Service Provider as well as every task to be performed.

A system for identifying and correcting deficiencies in the quality of services before the level of performance becomes unacceptable and/or before the City of Alameda points out the deficiencies.

A file of all inspections conducted by the Service Provider and the corrective actions taken. Copies of this documentation shall be given to the City of Alameda at the time of inspection.

Monitoring data forms will be used to record the number of regulated inspections, monitoring and testing or other regulatory mandates revealed by the Service Provider's monitoring program for each building. A sample monitoring form for inspections must be provided when submitting qualifications.

### **Monthly Meetings**

The Service Provider will meet at a minimum of once per month with the City Agent to discuss management practices and contract implementation measures. The Service Provider will present the applications and concerns during the past months program.

### **Posting of Warning Notices Prior to Fire System Testing**

The warning notice must be completely filled out, including time and date of service which can be no less than 48 hours in advance of posting of notices, and with a full contact notice.

### **Service Provider conduct and schedule**

The Service Provider shall notify the City of Alameda's Building Maintenance Supervisor at least 48 hours in advance of initiating routine service or inspections or as agreed to between both parties. It shall be the Service Provider's responsibility to carry out work according to the detailed contract and schedule developed for each site.

The Service Provider shall be responsible for coordination with the City of Alameda's Building Maintenance Supervisor at the beginning of each visit. The purpose of the visit is to review the plan and schedule and to receive information on problem areas needing corrective action.

The Service Provider shall observe all safety precautions throughout the performance of this contract.

### **Safety and Health**

All work shall comply; with applicable state, county and municipal safety and health requirements.

### **Emergency Calls**

On occasion the City of Alameda may request the Service Provider perform corrective, emergency service that is outside the scope of routine service activities. Emergency service will be requested verbally or in writing when the safety of the public or employees may imminently be threatened.

### **Program Evaluation**

The City of Alameda reserves the right to evaluate the progress of this contract in terms of effectiveness and safety and to require such changes as are necessary. The Service Provider shall take prompt action to correct identified deficiencies.

### **Personnel Qualifications and Experience**

The Service Provider shall provide only qualified personnel with experience in the conduct of inspections and monitoring and maintenance programs. The Service Provider must meet the following specific staff requirements:

This individual shall insure safety and carry out coordination and continuity of program routine. The supervisor and alternate shall both have a working knowledge of this contract and the detailed Inspection Plan and schedule for each facility.

### **Uniforms and Equipment**

All personnel, while working in or on City of Alameda owned or leased property, shall wear distinctive uniform clothing. The uniform shall have the Service Provider's company name easily identifiable, affixed thereon in a permanent or semi-permanent manner. Additional personal protective equipment required for the safe performance of work must be determined and provided by the Service Provider.

### Reporting

The Service Provider will email the City agent a day before any work is slated for within this agreement. After hours or hours worked during the agent's absence will follow the same format.

### **Response Time:**

The quantities of work to be done is approximate only, the City of Alameda does not expressly or by implication agree that the actual amount of work will correspond therewith, but reserves the right to increase or decrease the amount of any class or portion of the work or to omit portions of the work that may be deemed necessary or expedient to the Engineer.

## **EXHIBIT C. Project Pricing**



**Exhibit C. Project Pricing**  
**Fire and Intrusion Alarm Monitoring, Maintenance and Repair**

The person signing this Project Pricing must be a legal representative of the firm authorized to bind the firm to an agreement in the event of the award.

Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

Zip Code \_\_\_\_\_

Name of Person Signing on Behalf of Firm \_\_\_\_\_

Title of Person Signing on Behalf of Business: \_\_\_\_\_

Signature of Person on Behalf of Firm \_\_\_\_\_

Dated: \_\_\_\_\_

Phone \_\_\_\_\_

List any Sub-Service Providers to be used in the performance of this contract:

Name	Address	Work to be Performed
_____	_____	_____
_____	_____	_____

Unit prices are to include and cover the furnishing of all labor, materials, equipment, incidentals, and any other overhead necessary to perform the work described in the Scope of Services in a manner specified in the Project Specifications. Proposal prices are also to include any required reporting to the City of work performed.

<b>Building/Address</b>	<b>Service</b>	<b>Bid for Yearly Service (12 Months)</b>
CITY HALL 2263 Santa Clara	24 Hour Alarm Monitoring (Panic)	\$
FIRE STATION #4 2959 Mecartney	Inspection	\$
FIRE STATION #4 2595 Mecartney	24 Hour Alarm Monitoring	\$
POLICE STATION 1555 Oak	Inspection	\$
POLICE STATION 1555 Oak	24 Hour Alarm Monitoring	\$
POLICE EVIDENCE 1851 Monarch	24 Hour Alarm Monitoring	\$
POLICE EVIDENCE 1851 Monarch	Inspection	\$
MAINTENANCE SERVICE CENTER 1616 Fortmann	Inspection	\$
MAINTENANCE SERVICE CENTER 1616 Fortmann	24 Hour Alarm Monitoring	\$
WEST END LIBRARY 788 Santa Clara	Inspection	\$
WEST END LIBRARY 788 Santa Clara	24 Hour Alarm Monitoring	\$
CARNEGIE BUILDING 2264 Santa Clara	24 Hour Alarm Monitoring	\$
CITY HALL WEST 950 W. Mall Square	Inspection	\$
ALAMEDA RECREATION & PARK 2226 Santa Clara	24 Hour Alarm Monitoring	\$
FLEET SERVICE GARAGE 2040 Grand Street	24 Hour Alarm Monitoring	\$
EMERGENCY OPERATIONS CENTER 1809 Grand Street	24 Hour Alarm Monitoring	\$
CIVIC CENTER PARKING GARAGE 1416 Oak Street	Inspection	\$
CIVIC CENTER PARKING GARAGE 1416 Oak Street	24 Hour Alarm Monitoring	\$
CIVIC CENTER PARKING GARAGE 1416 Oak Street	Extended Service Protection	\$
BUILDING 2 WING 2 (AP) 1025 W. Midway	24 Hour Alarm Monitoring	\$

AFD BUILDING 6 OFFICE 950 W Ranger	24 Hour Alarm Monitoring	\$
BUILDING 6 (AP) 950 W Ranger	24 Hour Alarm Monitoring	\$
CITY HALL 2263 Santa Clara	24 Hour Alarm Monitoring	\$
CITY HALL 2263 Santa Clara	Inspection	\$
MASTICK SENIOR CENTER 1155 Santa Clara Ave	Inspection	\$
MASTICK SENIOR CENTER 1155 Santa Clara Ave	24 Hour Alarm Monitoring	\$
THE CITY OF ALAMEDA/BAYPORT 301 Jack London Ave	24 Hour Alarm Monitoring	\$
VETERANS HALL 2203 Central Ave	Inspection	\$
VETERANS HALL 2203 Central Ave	24 Hour Alarm Monitoring	\$
After Hours, Weekend Call Out	Hourly Rate	\$
Emergency Call-Out	Hourly Rate	\$

**TOTAL COST FOR 12 MONTH PERIOD**

\$ \_\_\_\_\_

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Company Name and Phone Number, Please Print Legibly

Attachment: Listing of Equipment and Permits

< All Locations

ALAMEDA CITY HALL

Address: 2263 SANTA CLARA AVE  
BURG  
ALAMEDA, CA 94501  
Tel: (510) 747-7900  
Cross Street: OAK ST  
Codeword1: ACIA  
Distance to assigned ADT branch: 18 miles



EQUIPMENT

CS#	Type	Alt ID	Test Status	Active Date
P0296855	INOVONICS PANEL	BURG		03/11/2015
	ADEMCO VISTA 128 BPT			03/11/2015

PERMITS

Permit #	Type	Status	Eff. Date	Exp. Date
		No permits found		

INSURANCE CERTIFICATE

View

Email

Location Activity

1 View

1 View Cloud

Open/Close Schedule

Place System On Test

Service Calls

Contacts

Zones

Documents

Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Date / [/Locations/Activity/GetActivity](#)

Time

06/05/2019 11:22:20 AM

06/05/2019 11:22:20 AM

[CS#/Locations/Activity/GetActivity](#)

P0296855

P0296855

[Zone/Locations/Activity/GetActivity](#)

E002

CALLID

Event

Description

Test Timer

Caller ID

User

[/Locations/Activity/GetActivity](#)

[/Locations/Activity/GetActivity](#)

Items per page

100

1

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7564P4; NY 12000305615; PA 090797;

MS 15019511







< All Locations

ALAMEDA POLICE DEPT

Address: 1555 OAK ST  
ALAMEDA, CA 94501  
Tel: (510) 337-8405  
Distance to assigned ADT branch: 18 miles

**EQUIPMENT**

CS#	Type	Alt ID	Test Status	Active Date
P0298539F	Fire Inspection- SEE RPCZ3307			05/02/2007
P0298539	NOTIFIER AM2020 (DAC COMM)			02/10/2008

**PERMITS**

Permit #	Type	Status	Eff. Date	Exp. Date
No permits found				

**INSURANCE CERTIFICATE**

[View](#) [Email](#)

Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Export

Date / Time	CS#/(Locations/Activity/GetActivity)	Zone/(Locations/Activity/GetActivity)	Event (Locations/Activity/GetActivity)	Description	User (Locations/Activity/GetActivity)
06/05/2019 10:15:45 AM	P0298539	E602	Test Timer		
06/05/2019 10:15:43 AM	P0298539	CALLID	Caller ID		

1 100 items per page

1 - 2 of 2 items (Locations/Activity/GetActivity)

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MS 15019511



< All Locations

ALAMEDA POLICE EVIDENCE

Address: 1851 MONARCH  
BUILDING 494  
ALAMEDA, CA 94501  
Tel: (510) 337-8340  
Codeword1: 112 1158  
Distance to assigned ADT branch: 19  
miles

**EQUIPMENT**

CS#	Type	Alt ID	Test Status	Active Date
112 1158	DSC POWER 832			03/15/2008
112 1158F	Fire Inspection Only			12/19/2007

**PERMITS**

Permit #	Type	Status	Eff. Date	Exp. Date
No permits found				

**INSURANCE CERTIFICATE**

[View](#) [Email](#)

+ Add Permit

No items to display [\(Locations/Permit/GetLocation/Permits\)](#)

Location Activity	1View	1View Cloud	Open/Close Schedule	Place System On Test	Service Calls	Contacts	Zones	Documents	Export
Inventory									
24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST									
Date / Time	CS#/(Locations/Activity/GetActivity)	Zone/(Locations/Activity/GetActivity)	Event Description	User Name					
06/05/2019 09:46:09 AM	112 1158	E602	Test Timer						
06/05/2019 09:46:09 AM	112 1158	CALLID	Caller ID						
06/05/2019 03:13:41 AM	112 1158	E602	Test Timer						
06/05/2019 03:13:39 AM	112 1158	CALLID	Caller ID						
1 - 4 of 4 items (Locations/Activity/GetActivity)									

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 Fortman Basin  
 Google  
<https://maps.google.com/maps?hl=en&map=122.252783&z=15&t=s&us&mapofearth=apv83>

## Type

Type	Status	Eff. Date	Exn. Date	+ Add Permit

Email

 (/Locations/Permit/GetLocationPermits)

## Documents

Inventory

June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Export

Date / ↓(Locations/Activity/GetActivity)

P0294501

E602

Test Timer

items per page

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C1 (Locations/Activity/GetActivity)

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< All Locations

ALAMEDA WEST END LIBRARY

Address: 788 SANTA CLARA  
ALAMEDA, CA 94501  
Tel: (510) 748-4669  
Tel: (510) 747-7777  
Codeword1: ACIA  
Distance to assigned ADT branch: 19  
miles



EQUIPMENT

CS#	Type	Alt ID	Test Status	Active Date
P0292466	SIMPLEX 2080			03/15/2008
P0292466F	Fire Inspection Only			10/29/2007
	DETECTION SYSTEMS DS 92			

PERMITS

Permit #	Type	Status	Eff. Date	Exp. Date
		No permits found		

INSURANCE CERTIFICATE

No items to display

(Locations/Permit/GetLocationPermits)

Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Date / Time	CS#(Locations/Activity/GetActivity)	Zone(Locations/Activity/GetActivity)	Event Description	User (Locations/Activity/GetActivity)
06/05/2019 07:25:31 AM	P0292466	6	RESTORE System Trouble	
06/05/2019 07:25:31 AM	P0292466	CALLID	Caller ID	
06/05/2019 07:21:27 AM	P0292466	6	System Trouble	
06/05/2019 07:21:27 AM	P0292466	CALLID	Caller ID	
06/04/2019 11:19:38 PM	P0292466	LINE0	RESTORE Telco 2 Fault	
06/04/2019 11:19:38 PM	P0292466	CALLID	Caller ID	
06/04/2019 11:14:44 PM	P0292466	6	RESTORE System Trouble	
06/04/2019 11:14:44 PM	P0292466	CALLID	Caller ID	
06/04/2019 11:06:36 PM	P0292466	6	System Trouble	
06/04/2019 11:06:36 PM	P0292466	CALLID	Caller ID	

1 - 10 of 10 items

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< All Locations

◀ CARNEGIE BUILDING ▶

Address: 2264 SANTA CLARA  
CITY OF ALAMEDA  
ALAMEDA, CA 94601  
Tel: (510) 747-7900  
Cross Street CLINTON AVE  
Codeword1: ACIA  
Distance to assigned ADT branch: 18  
miles

Google Maps Alameda  
(https://maps.google.com/maps?if=37.765777;-122.243793&z=15&t=US&gl=US&mapofextraapp=) Google

**EQUIPMENT**

CS#	Type	Alt ID	Test Status	Active Date
⊖ P0291852	SILENT KNIGHT 5820 XL	FIRE		07/28/2005
⊖ PT2202105	ALARMNET GSMX-4G	BURG		07/28/2005
	ADEMCO 320 P1 V9.13			02/08/2016

**PERMITS**

Permit #	Type	Status	Eff. Date	Exp. Date
		No permits found		

**INSURANCE CERTIFICATE** View Email

No items to display (Locations/Permit/GetLocation/Permits)

+ Add Permit

Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST Export

Date / Time	CS#(Locations/Activity/GetActivity)	Zone(Locations/Activity/GetActivity)	Event (Locations/Activity/GetActivity)	Description	User (Locations/Activity/GetActivity)
06/05/2019 02:04:08 PM	PT2202105	O/C	Arm LOG	Arm LOG	User# 2
06/05/2019 02:03:37 PM	PT2202105	O/C	Arm LOG	Arm LOG	User# 2
06/05/2019 01:26:17 PM	PT2202105	O/C	Disarm LOG	Disarm LOG	User# 2
06/05/2019 01:26:02 PM	PT2202105	O/C	Disarm LOG	Disarm LOG	User# 2
06/05/2019 08:29:14 AM	P0291852	E602	Test Timer	Test Timer	
06/05/2019 08:29:14 AM	P0291852	CALLID	Caller ID	Caller ID	

1 - 6 of 6 items (Locations/Activity/GetActivity)

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< All Locations

City Hall West Building 1

Address: 950 WEST MALL SQUARE  
ALAMEDA, CA 94601  
Tel: (510) 747-7900  
Codeword1: ACIA  
Distance to assigned ADT branch: 19  
miles



EQUIPMENT

CS# 112 1531  
Type SILENT KNIGHT 5820  
Alt ID  
Test Status  
Active Date 03/15/2008

PERMITS

Permit #  
Type  
Status  
Eff. Date  
Exp. Date  
+ Add Permit

No items to display

INSURANCE CERTIFICATE

View Email

Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST Export

Date / Time	CS#(Locations/Activity/GetActivity)	Zone(Locations/Activity/GetActivity)	Event (Locations/Activity/GetActivity)	Description	User (Locations/Activity/GetActivity)
06/05/2019 05:59:11 AM	112 1531	E002	Test Timer		
06/05/2019 05:59:09 AM	112 1531	CALLID	Caller ID		

1 - 2 of 2 items

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< All Locations

CITY OF ALAMEDA

Address: 2226 SANTA CLARA  
ALAMEDA, CA 94501  
Tel: (510) 747-7529  
Codeword1: HAUNTED  
Distance to assigned ADT branch: 18  
miles



EQUIPMENT

CS#	Type	Alt ID	Test Status	Active Date
P0295264	FIRST ALERT FA 1600C			12/21/2005

PERMITS

Permit #	Type	Status	Eff. Date	Exp. Date
		No permits found		

INSURANCE CERTIFICATE

View

Email

Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Date / Time	CS#(Locations/Activity/GetActivity)	Zone(Locations/Activity/GetActivity)	Event Description	User Name
06/05/2019 05:57:46 AM	P0295264	OIC	Disarm LOG	User# 3
06/05/2019 05:57:46 AM	P0295264	CALLID	Caller ID	
06/05/2019 12:36:45 AM	P0295264	E602	Test Timer	
06/05/2019 12:36:45 AM	P0295264	CALLID	Caller ID	
06/04/2019 07:06:24 PM	P0295264	OIC	Arm LOG	User# 3
06/04/2019 07:06:24 PM	P0295264	CALLID	Caller ID	
06/04/2019 06:34:42 PM	P0295264	OIC	Disarm LOG	User# 3
06/04/2019 06:34:42 PM	P0295264	CALLID	Caller ID	
06/04/2019 06:03:08 PM	P0295264	OIC	Arm LOG	User# 3
06/04/2019 06:03:08 PM	P0295264	CALLID	Caller ID	

1 - 10 of 10 items

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< All Locations

CITY OF ALAMEDA

Address: 2040 GRAND STREET  
PUBLIC WORKS GARAGE  
ALAMEDA, CA 94501  
Tel: (510) 747-7990  
Cross Street: FORTMANN WAY  
Codeword1: ACIA  
Distance to assigned ADT branch: 18 miles



EQUIPMENT

CS#	Type	Alt ID	Test Status	Active Date
PT2200752	ADEMCO 320 P1 V 9.13	BURG		08/25/2014

PERMITS

Permit #	Type	Status	Eff. Date	Exp. Date	+ Add Permit
		No permits found			

INSURANCE CERTIFICATE

View Email

Location Activity 1View 1View Cloud Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Date / Time	/Locations/Activity/GetActivity	CS#/Locations/Activity/GetActivity	Zone/Locations/Activity/GetActivity	Event Description	/Locations/Activity/GetActivity	User Name
06/05/2019 08:56:48 AM		PT2200752	OIC	Disarm LOG		User# 5
06/04/2019 05:55:13 PM		PT2200752	OIC	Arm LOG		User# 3
06/04/2019 05:30:07 PM		PT2200752	OIC	Disarm LOG		User# 3
06/04/2019 05:14:04 PM		PT2200752	OIC	Arm LOG		User# 3

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< All Locations

City of Alameda

Address: 1809 GRAND STREET  
FIRE STATION  
ALAMEDA, CA 945011274  
Tel: (510) 747-7925  
Cross Street: BUENA VISTA AVENUE  
Codeword1: ACIA  
Distance to assigned ADT branch: 18 miles



EQUIPMENT

CS# P0292733  
Type NOTIFIER NFS 320  
Alt ID FIRE  
Test Status  
Active Date 03/16/2017

PERMITS

Permit #  
Type  
Status  
Exp. Date  
+ Add Permit

No items to display

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Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

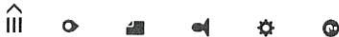
Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Date / Time	CS#(Locations/Activity/GetActivity)	Zone(Locations/Activity/GetActivity)	Event (Locations/Activity/GetActivity)	Description	User (Locations/Activity/GetActivity)
06/05/2019 10:40:25 AM	P0292733	E602	Test Timer		
06/05/2019 10:40:25 AM	P0292733	CALLID	Caller ID		
06/05/2019 08:13:58 AM	P0292733	OIC	Disarm LOG		User# 11
06/05/2019 08:13:58 AM	P0292733	CALLID	Caller ID		
06/05/2019 07:21:50 AM	P0292733	OIC	Arm LOG		User# 6
06/05/2019 07:21:50 AM	P0292733	CALLID	Caller ID		
06/05/2019 05:26:42 AM	P0292733	E602	Test Timer		
06/05/2019 05:26:42 AM	P0292733	CALLID	Caller ID		
06/05/2019 05:16:30 AM	P0292733	E602	Test Timer		
06/05/2019 05:16:30 AM	P0292733	CALLID	Caller ID		

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< All Locations

City of ALAMEDA

Address: 1416 OAK STREET  
ALAMEDA, CA 94501

Tel: (510) 747-7934

Cross Street: CENTRAL AVE

Codeword1: ACIA

Distance to assigned ADT branch: 18  
miles



EQUIPMENT

CS#	Type	Alt ID	Test Status	Active Date
P0297799	CCTV			01/24/2008
	FCIE3			

PERMITS

Permit #	Type	Status	Eff. Date	Exp. Date
		No permits found		

No items to display

INSURANCE CERTIFICATE

View Email

Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

Inventory

24 Hours June 05, 2019 8:18 AM - June 06, 2019 8:18 AM PST

Date / Time	CS#	Zone	Event	User
06/05/2019 09:38:08 AM	P0297799	E602	Test Timer	
06/05/2019 09:38:08 AM	P0297799	CALLID	Caller ID	

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MS 15019511

CITY OF ALAMEDA BLDG 2 WING 2

Codeword 1: ACIA  
Distance to assigned ADT branch: 19 miles



## Active Date

10/19/2005

Exp. Date

No items to display  (/Locations/Permit/GetLocationPermits)

ments

24 Hours ▾

06/04/2019 07:09:34 F1

0/0

Caller ID

100 items per page

```

C (//Locations/Activity/GetActivity)

```

NY 12000305615; PA 090797;

MS 15019511



< All Locations

CITY OF ALAMEDA BLDG 6 OFFICE

Address: 950 W RANGER AVE  
ALAMEDA, CA 94501

Tel: (510) 747-7900

Cross Street: LEXINGTON ST

Codeword1: ACIA

Distance to assigned ADT branch: 19  
miles



EQUIPMENT

CS# P0294895  
Type DSC PC 4020 V3.3  
Alt ID  
Test Status  
Active Date 04/21/2004

PERMITS

Permit #  
Type  
Status  
Eff. Date  
Exp. Date  
+ Add Permit

INSURANCE CERTIFICATE View Email

Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Date / Time	CS#(Locations/Activity/GetActivity)	Zone(Locations/Activity/GetActivity)	Event Description	User (Locations/Activity/GetActivity)
06/05/2019 02:47:27 PM	P0294895	O/C	Arm LOG	User# 22
06/05/2019 02:47:25 PM	P0294895	O/C	Arm LOG	User# 3
06/05/2019 02:47:25 PM	P0294895	CALLID	Caller ID	
06/05/2019 02:16:19 PM	P0294895	O/C	Arm LOG	User# 21
06/05/2019 02:16:17 PM	P0294895	O/C	Arm LOG	User# 4
06/05/2019 02:16:17 PM	P0294895	CALLID	Caller ID	
06/05/2019 06:51:25 AM	P0294895	E602	Test Timer	
06/05/2019 06:51:25 AM	P0294895	CALLID	Caller ID	
06/05/2019 06:25:42 AM	P0294895	O/C	Disarm LOG	User# 21
06/05/2019 06:25:39 AM	P0294895	O/C	Disarm LOG	User# 4
06/05/2019 06:25:39 AM	P0294895	CALLID	Caller ID	
06/05/2019 05:50:17 AM	P0294895	O/C	Disarm LOG	User# 22
06/05/2019 05:50:14 AM	P0294895	O/C	Disarm LOG	User# 3
06/05/2019 05:50:14 AM	P0294895	CALLID	Caller ID	
06/04/2019 05:00:44 PM	P0294895	O/C	Arm LOG	User# 22
06/04/2019 05:00:40 PM	P0294895	O/C	Arm LOG	User# 3
06/04/2019 05:00:40 PM	P0294895	CALLID	Caller ID	
06/04/2019 04:32:30 PM	P0294895	O/C	Arm LOG	User# 21
06/04/2019 04:32:28 PM	P0294895	O/C	Arm LOG	User# 4
06/04/2019 04:32:28 PM	P0294895	CALLID	Caller ID	



< All Locations

City of Alameda Bldg 6

Address: 950 W RANGER  
FD TRAINING  
ALAMEDA, CA 94501  
Codeword1: FIRE  
Distance to assigned ADT branch: 19  
miles



EQUIPMENT

CS# P0297936  
Type DSC PC 4020  
Alt ID  
Test Status  
Active Date 03/16/2008

PERMITS

Permit #  
Type  
Status No permits found  
Eff. Date  
Exp. Date  
+ Add Permit

INSURANCE CERTIFICATE

View

Email

Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Date / Time	CS#(Locations/Activity/GetActivity)	Zone(Locations/Activity/GetActivity)	Event (Locations/Activity/GetActivity)	User (Locations/Activity/GetActivity)
06/05/2019 03:22:16 PM	P0297936	OP	Disarm LOG	User# 4
06/05/2019 03:22:14 PM	P0297936	CALLID	Caller ID	User# 4
06/05/2019 03:20:51 PM	P0297936	CL	Arm LOG	User# 4
06/05/2019 03:20:51 PM	P0297936	CALLID	Caller ID	User# 4
06/05/2019 12:59:00 PM	P0297936	OP	Disarm LOG	User# 4
06/05/2019 12:59:00 PM	P0297936	CALLID	Caller ID	User# 4
06/05/2019 11:43:28 AM	P0297936	CL	Arm LOG	User# 4
06/05/2019 11:43:28 AM	P0297936	CALLID	Caller ID	User# 4
06/05/2019 11:05:04 AM	P0297936	OP	Disarm LOG	User# 4
06/05/2019 11:05:04 AM	P0297936	CALLID	Caller ID	User# 4
06/05/2019 03:02:55 AM	P0297936	RP1	Test Timer	
06/05/2019 03:02:54 AM	P0297936	CALLID	Caller ID	User# 3
06/04/2019 09:40:00 PM	P0297936	CL	Arm LOG	User# 3
06/04/2019 09:39:58 PM	P0297936	CALLID	Caller ID	User# 3
06/04/2019 05:42:06 PM	P0297936	OP	Disarm LOG	User# 3
06/04/2019 05:42:04 PM	P0297936	CALLID	Caller ID	User# 3

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< All Locations

CITY OF ALAMEDA CITY HALL

Address: 2263 SANTA CLARA AVE  
ALAMEDA, CA 94501  
Tel: (510) 747-7934  
Codeword1: ACIA  
Distance to assigned ADT branch: 18 miles

EQUIPMENT			
CS#	Type	Alt ID	Test Status
P0294908	SILENT KNIGHT 5808		Active Date
112 1180F	Fire Inspection Only		04/21/2004
P2291288	DSC POWER 832		03/21/2008
			03/24/2015
PERMITS			
Permit #	Type	Status	Exp. Date
		No permits found	
INSURANCE CERTIFICATE			
		No items to display	
			+ Add Permit

Location Activity	1View	1View Cloud	Open/Close Schedule	Place System On Test	Service Calls	Contacts	Zones	Documents
Inventory								
24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST								
Date / Time	CS#/(Locations/Activity/Get/Activity)			Zone/(Locations/Activity/Get/Activity)	Event Description	User (/Locations/Activity/Get/Activity)		
06/05/2019 06:55:41 AM	P2291288			OP	Disarm LOG	User# 2		
06/05/2019 06:55:39 AM	P2291288			CALLID	Caller ID			
06/05/2019 02:45:45 AM	P2291288			RP1	Test Timer			
06/05/2019 02:45:45 AM	P2291288			CALLID	Caller ID			
06/05/2019 02:00:46 AM	P0294908			E602	Test Timer			
06/05/2019 02:00:46 AM	P0294908			CALLID	Caller ID			
06/04/2019 10:21:46 PM	P2291288			CL	Arm LOG	User# 2		
06/04/2019 10:21:44 PM	P2291288			CALLID	Caller ID			

1

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Export

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MS 15019511



< All Locations

MASTICK SENIOR CENTER

Address: 1155 SANTA CLARA AVE  
ALAMEDA, CA 94501  
Tel: (510) 747-7510  
Cross Street: BAY ST  
Codeword1: SUNSHINE  
Distance to assigned ADT branch: 18 miles



EQUIPMENT

CS#	Type	Alt ID	Test Status	Active Date
P0295328	FIRE LITE 9200 MSUD			09/01/2006
P0295328F	Fire Inspection Only			10/17/2007

PERMITS

Permit #	Type	Status	Eff. Date	Exp. Date	
		No permits found			+ Add Permit

No items to display

INSURANCE CERTIFICATE

View Email

Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Date / Time	CS#	Locations/Activity/GetActivity	Zone	Locations/Activity/GetActivity	Event	Description	User
06/05/2019 03:52:37 AM	P0295328		E602		Test Timer		
06/05/2019 03:52:37 AM	P0295328		CALLID		Caller ID		
06/05/2019 03:52:16 AM	P0295328		E602		Test Timer		
06/05/2019 03:52:16 AM	P0295328		CALLID		Caller ID		

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< All Locations

THE CITY OF ALAMEDA

Address: 301 JACK LONDON AVE  
RECREATION CENTER  
ALAMEDA, CA 94501  
Tel: (510) 747-7900  
Cross Street: MOSLEY AVE  
Codeword1: ACIA  
Distance to assigned ADT branch: 19  
miles



EQUIPMENT

CS# P0293840  
Type NOTIFIER NFS 320  
Alt ID UL FIRE  
Test Status  
Active Date 11/24/2009

PERMITS

Permit #  
Type  
Status  
Eff. Date  
Exp. Date  
+ Add Permit

No items to display

INSURANCE CERTIFICATE

View

Email

Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Date / Time	CS#/(Locations/Activity/GetActivity)	Zone/(Locations/Activity/GetActivity)	Event Description	User (Locations/Activity/GetActivity)
06/05/2019 12:29:57 AM	P0293840	E602	Test Timer	
06/05/2019 12:29:54 AM	P0293840	CALLID	Caller ID	
06/05/2019 12:19:56 AM	P0293840	E602	Test Timer	
06/05/2019 12:19:56 AM	P0293840	CALLID	Caller ID	

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< All Locations

VETERANS HALL

Address: 2203 CENTRAL AVE  
ALAMEDA, CA 94501

Tel: (510) 000-0000

Codeword1: ACIA

Distance to assigned ADT branch: 18  
miles



EQUIPMENT

CS# 112 1157  
Type FIRELITE 9200  
Alt ID  
Test Status  
Active Date 05/02/2007

PERMITS

Permit #  
Type  
Status No permits found  
Exp. Date  
+ Add Permit

INSURANCE CERTIFICATE

View

Email

Location Activity 1View 1View Cloud Open/Close Schedule Place System On Test Service Calls Contacts Zones Documents

Inventory

24 Hours June 04, 2019 3:25 PM - June 05, 2019 3:25 PM PST

Date / Time	CS#/(Locations/Activity/GetActivity)	Zone/(Locations/Activity/GetActivity)	Event Description	User (Locations/Activity/GetActivity)
06/05/2019 03:02:01 PM	112 1157		Test Expired	
06/05/2019 07:03:15 AM	112 1157		CALL RECEIVED	RICARDO DE LA TORRE
06/05/2019 07:02:36 AM	112 1157		Placed On Test	RICARDO DE LA TORRE
06/05/2019 07:02:16 AM	112 1157		Codeword/PIN Verified	RICARDO DE LA TORRE
06/05/2019 07:02:13 AM	112 1157		Codeword/PIN Verified	(Site Codeword1)
06/04/2019 04:46:40 PM	112 1157	E602	Test Timer	
06/04/2019 04:46:40 PM	112 1157	CALLID	Caller ID	

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